

Witney Town Council

Mrs Sharon Groth
Town Clerk

Cllr Harry B Eaglestone
Mayor of Witney



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Our Ref: A4/4

20 June 2011

To : To All Members of Witney Town Council

You are hereby summonsed to a Meeting of the **TOWN COUNCIL** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 20 JUNE 2011** at **7pm** for the transaction of the business stated below.

* For ease of access the meeting may be adjourned and reconvened in the Corn Exchange if necessary

AGENDA

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.
2. **DECLARATIONS OF INTEREST** - Members are reminded to declare any personal or prejudicial interests, and the nature of the interests they may have, in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.*
3. **MINUTES**
 - a) To adopt and sign as a correct record the minutes of the following meetings:
 - 1) Ordinary Council meeting held on 30 March 2011
 - 2) Annual Council meeting held on 18 May 2011
 - b) Matters arising from the minutes.
4. **PUBLIC PARTICIPATION** – Members of the public are welcome to attend the meeting. Any member of the public who so wishes may speak, at this point in the meeting, for a maximum of five minutes on any matter relating to an item on the agenda.
5. **WITNEY COMMUNITY POLICING ISSUES**
6. **ANNOUNCEMENTS**
7. **MINUTES OF PLANNING & DEVELOPMENT COMMITTEE** – To receive and consider the minutes of the meetings held on 12 April, 3 & 24 May and 7 June 2011
8. **MINUTES OF LEISURE & RECREATION COMMITTEE** - To receive and consider the minutes of the meeting held on 23 May 2011
9. **MINUTES OF FINANCE & GENERAL PURPOSES COMMITTEE** – To receive and consider the minutes of the meeting held on 6 June 2011
10. **APPOINTMENTS TO WORKING PARTIES AND OUTSIDE ORGANISATIONS**

To receive and consider the report of the Democratic Services Officer

11. **SUSTAINABLE COMMUNITIES ACT** - To receive and consider the information.
12. **ACCOUNTS AND AUDIT (ENGLAND) REGULATIONS 2011 – ANNUAL RETURN 2010/11**
To approve the Annual Return for the year ended 31 March 2011
13. **WEST OXFORDSHIRE DISTRICT: REVIEW OF CIVIL PARKING ENFORCEMENT (CPE) – PROPOSED WAITING RESTRICTIONS**
To receive and consider the enclosed correspondence from Oxfordshire County Council.
14. **PERMANENT CLOSURE OF DEAN PIT HOUSEHOLD WASTE RECYCLING CENTRE (HWRC)**
To receive and consider the correspondence from Oxfordshire County Council.
15. **STANDING ORDERS – POLICY FOR MEMBERS ON SUBSTITUTIONS FOR COMMITTEES**
To receive and consider the report of the Town Clerk.
16. **SEALING OF DOCUMENTS**
17. **EXCLUSION OF PRESS & PUBLIC**
18. **MADLEY PARK HALL** - To receive a verbal report from the Town Clerk.



Town Clerk