

**LEISURE AND RECREATION COMMITTEE OF THE WITNEY TOWN COUNCIL**

**Held on Monday 4 November 2013  
at 6.00pm in the Council Chamber, Town Hall**

**Present**

Councillor: Cllr C K Woodward

Councillors: A K Beames P J Dorward  
Mrs B J Churchill A D Harvey (substitute for J S King)  
Ms M J C Curry C Holliday (substitute for Mrs J C Baker)  
R F N Curry

Non-Committee Members: H B Eaglestone  
D S Enright  
B J Woodruff

Officers: Town Clerk Deputy Town Clerk  
Facilities Manager Democratic Services Officer

Also present: 5 members of the public, 1 member of the press

L460 **APOLOGIES FOR ABSENCE**

Apologies for their absence were received from Cllrs Mrs J C Baker and Cllr J King.

L461 **DECLARATIONS OF INTEREST**

Cllr M J C Curry declared a non-pecuniary interest in item number 7 – Operational Report – Cemeteries as she was a trustee of St. Mary's Church.

L462 **POINT OF ORDER**

Cllr Harvey asked the Town Clerk as a point of order if a member attending in an ex-officio capacity had the right to vote and the Town Clerk confirmed they did.

L463 **MINUTES**

**RESOLVED:** the minutes of the meeting held on 9<sup>th</sup> September - with the amendment that Mr West be changed to Mr Walsh on pages 3 – 5 - and 30<sup>th</sup> September 2013 be agreed as a correct record and signed by the Chairman.

L464 **MATTERS ARISING FROM THE MINUTES**

Meeting of 9<sup>th</sup> September 2013 – L396 (ii) – Witney Vikings Football Club - Cllr Beames asked if there was any progress with an on line booking system for football. The Town Clerk advised that the website did not have the facility to do this and it would entail additional software to encrypt card payment details. However, officers had introduced a new paper system for pitch bookings.

*Cllr P Dorward entered the meeting at 6.10pm*

L465 **PUBLIC PARTICIPATION**

Miss Melanie Jones explained that she had visited Tower Hill Cemetery subsequent to the installation of the one way system and the bollards and felt that the cemetery gates might as well have remained closed. There was access by car to the Victorian section of the cemetery but not to the newer area where all of her family were buried. She felt that the parking spaces were too small and that even her daughter's small KA car was larger than the allotted spaces. She stated that in her opinion the scheme had created more problems than there had been originally.

Miss Jones said that she was now unable to visit family graves and asked the Council to implement an alternative system to the bollards. She felt that the system meant accidents were waiting to happen. Cllr M J Curry commented that the system was on a 3 month trial and would be monitored. The Facilities Manager confirmed the trial period had started on 19<sup>th</sup> October. Miss Jones said that she had been told she would be informed when the system was in place, and this had not happened.

Cllr R Curry asked that everyone with comments on the scheme – good or bad – should write into the Council in order to have a record to review at the end of the trial period. Cllr Enright asked if the trial could be continued without the bollards in place allowing access to the newer area of the cemetery. The Facilities Manager reminded members that the bollards were in place to prevent the problems that had been experienced in the past. Cllr M J C Curry added that the gates to the cemetery were now open every Saturday from 8.30am – 1.30pm.

Cllr Enright thought that the Committee had agreed members of the public should be able to access graves and it was obvious that damage would occur where people visited the most. Cllr M J C Curry said that a three month trial of the system had been agreed and she felt this should be adhered to unless the Council overturned this decision. Cllr Harvey agreed with this and felt it would not be sensible to abandon the trial period. Cllr Enright disagreed and thought that it was unfair to stick to the trial of three months just because a previous decision had been taken.

**RECOMMENDED:** to continue with the three month trial period and review the system at the end of this time.

Cllr R Curry asked Miss Jones why she couldn't visit her family graves and she advised that she used crutches and could not walk that far.

The Facilities Manager stated that she had recently arranged for staff to take a lady in her wheelchair to the grave she wanted to visit at a pre-arranged time. She would be happy to extend this service to anyone else on request.

L466 **SHAPING THE PROVISION OF SPORTS FACILITIES**

A) Report of Cllrs Beames and Woodruff – Town Council Representatives on the West Witney Sports and Social Cub

Cllr Churchill stated she was annoyed that decisions taken by the Committee were overturned by Full Council. She felt that time was wasted if decisions were overturned when members of a committee had voted for them. Cllr R Curry stated he understood Cllr Churchill was referring to the Working Party "away day"; he said that the Working Party reported to this Committee and this was why the "away day" had been abandoned.

Cllr Harvey enquired as to the provenance of the report to be presented by Cllrs Beames and Woodruff. He asked if they had prepared it as representatives of the Council on the West Witney Sports and Social Club, or whether the User Groups of West Witney Sports Ground had produced it. Cllr Beames confirmed he and Cllr Woodruff had produced it themselves as representatives of the Council on the Sports and Social Club. They had, however, prepared the report in conjunction with the User Group.

Cllr Beames began by explaining that he and Cllr Woodruff had attended regular meetings with the Sports and Social Club, with representatives from each sport, forming the West Witney Users Group. Cllr Harvey asked if the User Group was the same as the Sports and Social Club and Cllr Beames confirmed that it was a separate entity, although some members sat on both groups.

Cllr Beames reported discussions had been on how to move forward, and everyone had been asked what they were looking for in terms of facilities. This was looked at alongside the SSGB report. The recommendations now presented had been based on these criteria.

The aspiration to have a new team playing in the Hellenic League was noted by Cllr MJC Curry and she asked if this was additional to existing leagues played in. Cllr Beames said that it was and that this league required changing rooms. Cllr Harvey asked if this team would be a replacement for the disbanded Witney Town FC and this was confirmed as correct.

Cllr Enright enquired what was happening with the Downs Road pitch. Cllr Harvey said that it was owned by the consortium "On The Edge" and legally the stadium could not be abolished without the provision of a replacement. Cllr Woodruff added that the consortium was looking for another pitch so that they could demolish the old area.

It was noted by Cllr M J C Curry that in respect of the bowls clubs, it was in fact Witney Mills Bowls Club which had a poor facility and not West Witney Bowls Club as stated in the report. The Town Clerk confirmed that Witney Mills Bowls Club had approached the Town Council in the past for funding towards a better clubhouse. The report also indicated the Gun Range building needed work including the repair of the air filtration system; the club additionally needed a safe zone and better storage.

The Chairman, Councillor Woodward said that these requests should have been fed into the SSGB report and requested Cllrs Beames and Woodruff move onto the more fundamental issues of their report.

Cllr Harvey referred to the tennis issues and noted the statement that "the cost to move the tennis courts was too prohibitive". He asked where it was suggested that the tennis club move to. Cllr Woodruff responded that it was another location within the same site. In response to Cllr Harvey's question, Cllr Woodruff confirmed that the tennis club were happy with the current number of courts. Cllr R Curry asked if the courts should have been resurfaced in accordance with the lease and the Town Clerk confirmed that there was no lease but an "agreement" was in place. Whether it was enforceable would be decided by a solicitor.

Cllr Harvey noted that the report referred to the need for the works depot to be cleared of organic matter which contained rubber matting from old playgrounds and consideration given to it being taken to Agrivert. He said that Agrivert would not take

what was effectively contaminated waste. The Facilities Manager added that the organic matter had been cleared and reminded members that this was the works depot for the whole town. She was currently storing play bark there.

The report suggested utility supplies could come from Range Road rather than the current location, Cllr Harvey thought this would be an expensive option. Cllr Beames commented that this option would have to be confirmed. Cllr M J C Curry did not understand why the utilities should be moved when they were spurred off of the Burford Road. Cllr Beames explained that it might be an option for a rebuild or refurbishment.

Cllr Woodruff pointed out that he and Cllr Beames had now developed a relationship with the groups at West Witney and the current situation had gone on for too long, he also commented that the move to Downs Road was not feasible or wanted by the users. He appreciated that work at West Witney would be a long term and expensive project, and would need to be phased. He considered the first phase should be to issue a long lease to the newly formed Sports Association. This should place less of a burden on the Town Council and the public purse. He wanted to see the tennis courts resurfaced and wanted the Committee to agree to release the funds and put this forward to the next Finance and General Purposes Committee.

Cllr Harvey took offence at the implication that time had been wasted, as a lot of work had been undertaken in this period. The Council had gone through the necessary processes to get to the current stage and this had taken a long time. He noted that the report did not have a business case in it although some savings were proposed. He wanted to know where the figures had come from, and if the Town Council's subsidy had been factored into these.

Cllr Harvey appreciated the work done by Cllr Beames and Woodruff, but stated that West Witney was not the only sports facility that the Town Council had responsibility for and the Council should aspire to better facilities for all. Cllr Churchill asked what would happen if the funding applications failed. She thought there should be a back-up plan.

**RECOMMENDED:** that the Committee thank Cllrs Beames and Woodruff for their work and the report be noted.

Cllr Curry felt that the Committee could not make any decisions until they had considered the SSGB reports and the Town Clerk's summary. Members agreed.

B) Confidential Minutes of the West Witney Sports Ground Working Party held on 30<sup>th</sup> September 2013

The Town Clerk reminded members that the minutes were confidential and should the Committee wish to discuss any matters arising a resolution to exclude the press and public may be required.

Cllr R Curry proposed that the Committee thank the working party for their work and that the working party should now be wound up. Cllr Churchill said that there was still work to be done and she could not see how this would happen without the working party. Cllr Woodruff said that at Full Council it had been agreed he and Cllr Beames would report directly to the Leisure and Recreation Committee, negating the need for the working party.

The Town Clerk explained that the Working Party had been set up a long time ago and that Cllrs Beames and Woodruff were the Town Council's representatives on the *West Witney Sports and Social Club*. The working party could be disbanded and reconvened at a later date, if required. Cllr R Curry thought that the working party had fulfilled its purpose and proposed that it should be wound up. Cllr Churchill wanted to see an update from Cllrs Beames and Woodruff on every agenda so the Committee would be up to date on what was happening. Cllr Harvey felt that the working party was the right mechanism for bringing updates to the Council.

The Town Clerk reminded members that currently the Working Party did not have a Chair as members had been unable to decide on one at the last meeting. She therefore questioned whether in fact this was the right mechanism for bringing updates to Council. Cllr M J C Curry was minded that the working party should continue as there was still work to be done. Cllr Woodruff commented that he and Cllr Beames would report as and when required to any committee.

The Town Clerk agreed to bring a report on the working party to the next meeting of the Full Council so a decision could then be taken; Cllr R Curry therefore withdrew his proposal following the Town Clerk's advice.

**RESOLVED:** that the working party minutes be noted.

C) SSGB Reports

The Town Clerk explained two reports from SSGB were now in circulation – the Sports Facility Study and the West Witney Feasibility Study. The former had now been published on the website and the Committee was asked to decide if it was happy for the latter to be the final report, and furthermore, whether it should be published.

Cllr Enright noted that section 2.4.6 referred to Town and Parish facilities and he wondered why large facilities such as North Leigh and Cokethorpe were not included, although they were perhaps too far from the town. The Town Clerk explained that the information he referred to had come from the District Council's study shared with the Council and SSGB.

Cllr Harvey said that the Downs Road area would need a replacement playing area if developed. He was mindful of the new housing that was planned for Witney and the increasing pressure this would place on the sporting facilities. There was no chance to expand facilities on the current West Witney site.

Cllr R Curry recalled that the Wood Green changing rooms had been funded by Oxfordshire County Council via a section 106 payment from the Madley Park development on the condition that it was available for public hire. He thought this should be factored in, and he also thought it was worth looking a bit more widely for space and asking the District Council about the provision of sports playing pitches.

The Facilities Manager explained that SSGB was aware that the school pitches were available however the football clubs chose not to book them. The clubs feedback was that they were not well maintained, there was no access to changing rooms and problems with dog fouling. The clubs had to book directly through the schools if they wanted to use the pitches. Cllr Woodruff noted that in the planned new housing development there was provision for several new pitches.

Cllr Enright was supportive of District responsibility and involvement. He was aware in other parts of the county, District Councils led on sports facilities and he commented that the District Council had a lesser role in West Oxfordshire but relatively larger coffers than the Town Council. He had concern that Witney tax payers were footing the bill for sports facilities that were used by people from other parishes that made no financial contribution.

Cllr Harvey said that some years ago the District Council had taken the decision to concentrate on indoor sports facilities. Their funding went into this and outdoor facilities were viewed as the preserve of the Town Council. Cllr Enright understood this but thought that it led to a situation where the Town Council's precept could be higher than the District's precept.

D) Town Clerk's Report

Members received and considered the Town Clerk's report which summarised the SSGB reports, the presentation from the User Group, and other discussions on sporting facilities over time.

Cllr Harvey thanked the Town Clerk for a concise report. He felt that as a Town Councillor there was a responsibility to get best value for the people of Witney and to make the best and most efficient use of assets. He was minded that the only way to effectively get the best option was to provide state of the art facilities and a sinking fund. The only way to achieve this was to maximise existing assets rather than to borrow money to put into a site that couldn't expand. He felt that if this happened the Council would be in the same situation within ten years' time. He felt that the study indicated that the maximisation of assets was the option to take.

Cllr Beames congratulated the Town Clerk on her report, although he was unsure whether all the recommendations should be approved. He believed that King George V field could not be rented out for football due to a lack of changing rooms. To bring it up to standard would require a lot of investment and therefore he felt that this was the lowest priority. He thought that Burwell should be third in order of priority as the Witney Vikings were happy. For him, the Leys needed to be prioritised, especially the changing rooms. The overall priority however, in his view, was West Witney Sports Ground. He thought that West Witney User Group should be given a lease which would enable them to access grant funding opportunities. He proposed that the funding should be released for the work to the tennis courts and £150,000 should be released as match funding for a Sport England grant. Cllr Woodruff agreed with Cllr Beames and believed that the land had been given to the Town Council with a covenant that it was used for sports facilities. A move to Downs Road had been turned down and the only viable option was to give a lease to the user group and give them the opportunity to raise their own funds.

The Clerk reminded members that officers had been looking into the option of moving the tennis club to The Leys. Space was limited at West Witney and the User Group had indicated they wanted better access and car parking. There was a quote for tennis court lighting later on the meeting's agenda.

Cllr R Curry noted that the Council needed to find £950,000 to carry out all the work that had been identified. He wondered if this was feasible and how long it would take. He was unsure about spending so much on West Witney Sports Ground when there were other facilities in the Town. He thought the Committee should think about how long it would take to raise the money and wasn't sure that he would support selling West

Witney Sports Ground. He thought that recommendation 3 should not be discussed at this stage, although he was happy to agree to recommendation 4 and work with the User Group to develop a lease.

Cllr R Curry proposed that rather than trying to move the tennis club to The Leys, the money for the tennis court resurfacing should be combined with the other available funds and the User Group could then decide what the money should be spent on.

Cllr Churchill proposed that the User Group should have a plan B in case the funding applications were unsuccessful. She would also like to see a business plan.

Cllr R Curry did not think it was the job of the Town Council to tell the User Groups how to operate. He thought that perhaps the Town Council's funding could be offered on the condition that the group was successful in obtaining other grants. Cllr Dorward agreed with Cllr R Curry's views on the proposals.

Cllr Churchill retracted her proposal with the provision that the representatives fed this back to the User Group.

Members proceeded to vote on the recommendations.

#### **RECOMMENDATIONS:**

1. to agree to the works identified in the Sports Study report and agree the prioritisation of the projects - **5 votes for, 3 votes against – carried. Cllrs Churchill, MJC Curry and Harvey wished to have their votes recorded against the above recommendation.**
2. consider whether alternative funding strategies offer a more effective means of delivering investment namely revisit Plan A – to sell West Witney in order to realise a capital receipt for the upgrading of all the Council's facilities -**3 votes for, 5 votes against – not carried. Cllrs Churchill, MJ C Curry and Harvey voted for this proposal.**
3. if point 1 is agreed then
  - a. undertake a Feasibility study on Burwell Recreation Ground
  - b. Broaden the scope of the feasibility study on the Leys Recreation Ground in order to ascertain the needs of the sports club users. **This item was deferred.**
4. continue to work with the West Witney User Group to develop a lease agreement and viable business plan, linked to future investment. **8 votes for – carried with the addition of “and consider a stream of grant funding”.**
5. agree in principle to move the Witney Tennis Club from West Witney to the Leys, as set out above.

Cllr Harvey did not understand why the Committee was now happy to give the funding for the tennis courts to the User Group when the funding had already been agreed previously. The Town Clerk explained that the decision had been deferred to the Finance and General Purposes Committee some time ago and was tied in with the future of the

site. Cllr Enright thought it was up to the tennis club to decide where they wanted to play. Cllr Woodruff agreed with Cllr Harvey and said that whatever happened the courts needed resurfacing.

Cllr Harvey proposed to amend **recommendation 5** to read:

*“To consult with the Tennis Club and West Witney User group about moving to The Leys or elsewhere in West Witney Sports ground and in the event of this not proceeding to resurface the tennis courts immediately.”* **6 votes for, 2 against – carried.**

Cllr Beames voted against this proposal he felt it was prohibitive to move the courts. Cllr Woodruff asked that a time frame was set and he would like to see the decision happen before the next Full Council meeting. The Town Clerk explained that this was not possible as recommendations made in Committee had to be ratified at the Full Council meeting.

6. development of user groups for The Leys and Burwell Recreation Ground as a forum for supporting investment and development. **Unanimous – carried.**
7. undertake a review of neighbouring Town and District Council facility hire charges to inform future pricing policies. **Unanimous – carried.**

*The Chair adjourned the meeting for 15 minutes at 7.55pm.*

*Cllrs Enright and Woodruff left the meeting.*

#### L467 **THE LEYS MASTERPLAN**

The Committee received and considered the report of the Facilities Manager. She explained that the consultation on The Leys Masterplan had now finished and 100% of respondents supported the Town Council’s recommendations.

The plan was to construct the wet and dry play areas in 2014. The mini golf would have to close temporarily whilst this took place. There was a lot of hard work being done on the Splash Park project and a grant application to WREN had been put in. Both the wet and dry play areas would be tendered together.

The Facilities Manager said that the pavilion was in a poor state and this had been identified by the public. She had ring fenced a small pot of money to refurbish it and hoped that it could be reopened in time for the spring. This would not be a full refurbishment but would make the pavilion adequate for the next two years. It was queried as to whether a charge should be made for using the toilets. Cllr Churchill asked if there would be a disabled toilet with a radar key. The Facilities Manager explained that there was a disabled toilet but it was contained within the general toilet area, but it would have a smooth surface entry and an emergency pull cord.

Cllr Harvey asked if the toilets were for the general public or user groups of the Leys. The Facilities Manager responded that she thought this would be difficult to monitor. Cllr Eaglestone said that toilet facilities had been a specific request of parents who were working on the Splash Park project. The pavilion refurbishment would also give the opportunity to sell ice cream, rather than renting a pitch to an ice cream van.

**RECOMMENDED:** that the report be noted.

L468 **SPLASH PARK WORKING PARTY MINUTES – 28<sup>th</sup> OCTOBER 2013**

The Committee received and considered the working party minutes as circulated with the agenda. Cllr Eaglestone expressed his hope that the plans for the Splash Park would come to fruition.

**RECOMMENDED:** the minutes of the Splash Park Working Party be noted.

L469 **OPERATIONAL REPORT – CEMETERIES**

The Committee received and considered the report of the Facilities Manager as circulated with the agenda.

i) St. Mary's Churchyard Closure Order - Cllr M J C Curry thought that if the churchyard was closed the Town Council had a moral obligation to take it on, but she wanted to see costings presented. Cllr Beames asked what was happening with the repair to the churchyard wall. He asked if the church had liability insurance for this. The Town Clerk replied that the Council's insurer had 'noted' the liability of Council staff and contractors working in the churchyard if it was closed. Currently Council staff were not working there as documentary evidence of a closure order had not been produced.

In answer to Cllr C Curry's question the Facilities Manager confirmed that as the Council was not responsible for anything until a closure order was produced, the grass cutting in the churchyard had ceased. Cllr Harvey said that if an application for closure was made the Council could refuse to take on the churchyard and pass it to the District Council. The Facilities Manager recommended that the Town Council should not take on the churchyard.

*Cllr Eaglestone left at 8.25pm.*

ii) Stability Project - The Facilities Manager drew members' attention to the process of memorial testing. In the long term, a budget would be needed to repair memorials. The Chair asked if there was a figure in mind and the Facilities Manager explained that it was difficult to estimate. Officers would try to trace grave owners whose memorials needed remedial action, but if this could not be done it was possible that the project would have to spread over several years.

Cllr Harvey recalled a previous stability project and said that as it needed to be done every five years, the Council would have to accept this. The Facilities Manager said that it was likely that the lion's share of the cost would fall on the Town Council. Cllr Beames thought that if the project would have to be done every five years then money would have to be set aside. The Deputy Town Clerk/RFO said that she had set a new budget for the Windrush Cemetery of £2,000 which could be vired if required.

Cllr Churchill asked for clarification on what stabilising actually meant. She asked if the gravestones would be laid down. The Facilities Manager said this would be a last resort as it did not look good.

iii) Tower Hill Access - The Facilities Manager confirmed that the access project had been carried out exactly as agreed by the Council. There had already been eight incidents of bollards being hit which implied that people had been driving over graves before the installation of the bollards.

iv) Tower Hill Cemetery Road Repairs - The Facilities Manager explained that the roadways in Tower Hill Cemetery were in a poor state of repair and although car access was now very limited, people still used these roads as footpaths through the cemetery. The Town Council had recently settled a claim for a considerable amount from someone who had fallen caused by a pothole. The total cost for repairs including footpaths in sections 9/13 would be £ 14,167 and the Facilities Manager had just received a second quote for £22,000.

In answer to Cllr Harvey's question regarding timing of the proposed works if agreed, the Facilities Manager advised that it was dependent upon the budget. The Deputy Town Clerk/RFO commented that nearly all the money from the rolling capital fund was spent. The Town Clerk added that money could be taken from the general reserve if Members felt the project was high priority. The Chairman proposed that the Council wait until the end of the access trial and to take photographs of the road and path surfaces in the interim period.

**RECOMMENDED:**

1. that the Council is not responsible for the St Marys churchyard or its maintenance due to the lack of a closure order.
2. that should an application for a closure order be presented to the Council, is it refused - **2 members voted against this recommendation.**
3. that the report on memorial stability and the future financial implications be noted.
4. that the costs of the pathway reinstatement at Towerhill Cemetery are agreed.
5. to wait until the end of the access trial and review the repairs to the road subject to a more detailed report from the Facilities Officer
6. that the memorial wall improvements at Towerhill Cemetery are agreed

L470 **GROUNDS MAINTENANCE CONTRACT**

The Committee received and considered the report of the Facilities Manger on the future of the grounds maintenance contract, as circulated with the agenda.

Cllr Beames asked if it was a good idea to extend the contract for one year. The Facilities Manager believed by extending for one year only it would ensure that the Town Council would only pay for what it needed – projects such as West Witney Sports Ground could have a huge impact on the nature of the contract if and when it came on stream.

Cllr Harvey congratulated officers on the production of vegetables and tomatoes from this year's flower beds. Cllr M J C Curry noted the request for a committee to help with the In Bloom competition.

**RECOMMENDED:**

1. that a rolling contract extension is agreed applicable from 1<sup>st</sup> January 2016 until the Committee can review the options regarding Grounds Maintenance services delivery.

2. that the carpet bedding design and main theme for next year's Town Centre displays as laid out in the Facilities Manager's report be agreed.
3. to enter next years In Bloom competition and set up a 'IN BLOOM' working party comprising of Cllrs King, M J C Curry and Enright.

L480 **HEALTH AND SAFETY UPDATE**

The Committee received and considered the report of the Facilities Manager as circulated with the agenda.

**RECOMMENDED:** that the report be noted.

L481 **CHRISTMAS FESTIVITIES**

The Committee received and considered the report of the Communication & Events Officer as circulated with the agenda.

**RECOMMENDED:** that the report be noted.

L482 **FINANCIAL REPORT**

The Committee received and considered the report of the Deputy Town Clerk/RFO. Cllr R Curry asked if the Council would recover what appeared to be a £20,000 overspend, and the Deputy Town Clerk/RFO explained that this should even out and balance at the end of the year.

**RECOMMENDED:** that the report be noted.

L483 **REVISED REVENUE BUDGET 2013/14 AND ESTIMATES 2014/15**

A) Revised revenue budget 2013/14 and base revenue budget for 2014/15

The Deputy Town Clerk/RFO explained that there was additional expenditure of £3,680 for next year.

**RECOMMENDED:**

1. that the revised budget for 2013/14 as presented be adopted.
2. that the draft budgets for 2014/15 as presented be approved for presentation to the Special Finance and General Purposes Committee and Full Council on 16<sup>th</sup> December 2013.

B) Schedule of Proposed Burial Fees and Charges 2014/15

The Facilities Manager explained the proposed pricing structure of internments and highlighted the recommendation to only offer double depth burials at the Windrush Cemetery.

**RECOMMENDED:** to accept the proposed charges but to amend under 12's to under 16's in terms of free of charge burials.

C) Schedule of Proposed Recreation Fees and Charges 2014/15

The report of the Deputy Town Clerk/RFO was received and considered by the Committee.

**RECOMMENDED:**

1. to increase the charges by 5% (allowing for rounding up)
2. to revise the football pitch fees given the increase to the Council for pitch marking costs.
3. to add a 5% increase in Tennis fees at West Witney to help with maintenance costs of the site and to create an earmarked reserve for the cost of resurfacing the courts every fifteen years subject to a lease being in place
4. to revise other fees associated with other user groups using its facilities.

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The meeting closed at 9.10pm.

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Chair.