

Chq no.	Payee	Amount	Further Details
DDR – 12/07/16	BT	£1784.24	This included the quarterly rental of the telephone system and other equipment as well as the telephone calls
DDR – 01/07/16	Southern Electric	£4786.63	Covered all the Councils premises
30532	OG Stonemasons	£1211.71	St Marys Church Pillar damage – still pursuing through Councils insurance
30542	GH Outsourcing	£1224.00	H&S Training for all staff on various practices
30546	Action on Hearing Loss	£1849.50	Hearing Loop for Corn Exchange
30555	GH Outsourcing	£741.00	Review of Event plans for Libfest and Witney Carnival as agreed by Council
30566	Triumph Tech	£480.00	IT Support for upgrading all PCs
DDR – 22/08/16	EE & T Mobile	£208.30	Monthly contract for mobiles [TC, FM, WCS, SMO, Caretaker, On Call] and 1 Tablet

A member asked if there was any more to be spent on the Splash Park. The RFO thought there would be one more payment for electrical works. In answer to a Members question the RFO confirmed that 2 members of staff had taken up the Cycle to Work Scheme.

The Chairman drew Members' attention to the credit on the bank statement from Breckon and Breckon. This was a payment in respect of the Christmas Lights sponsorship and explained the current situation relating to this donation. He advised that he would be speaking to Breckon and Breckon to find a way forward.

RECOMMENDED:

1. that the report be noted;
2. that the bank reconciliations and statements be noted;
3. that the schedule of accounts as detailed be agreed:-

Cheque No.s	In the sum of:	Account
Cheques 30506 to 30570 and DD	£74386.05	Imprest
DD and Standing orders	£5612.31	General
Cheques 30571 to 30606 and DD	£65363.46	Imprest
Cheque 101033 and DD/Standing orders	£32111.71	General

F538 **FINANCIAL REPORT**

The Committee received and considered the report of the RFO as circulated with the agenda. There was a query on how the figures were presented in the summary report– as ‘profit’ -when in fact most were a loss.

Members reviewed the Capital and Special Projects and a member commented that he was concerned about the increase on this year’s budget. The RFO advised that figures in red were not concrete but were just advisory. The member explained that he was being cautious whilst thinking of potential Council Tax capping.

The Chairman wondered if the budget could be apportioned in quarters. The Town Clerk commented that this had been raised before but it was not practical as it produced a distorted result given how the Council spent its budget in some areas – seasonal not in 12ths.

RECOMMENDED:

1. that the report be noted;
2. that the recommendations from the Amenities Committee and its working parties be agreed;
3. that the recommendations from the Community Services Committee and its working parties be agreed;
4. that the capital and special projects funding for 17 – 18 / 18 – 19 / 19 – 20 budget planning be agreed as recorded on the spreadsheet.

F539 **DISCRETIONARY GRANT APPLICATIONS**

The Committee received and considered the report of the Democratic Services Officer as circulated with the agenda, and included 3 applications for grant funding or subsidised lettings.

D.I.T.T.O Members discussed the request and the Chairman asked members to be mindful of what proportion of the members of the group were Witney residents. A member suggested that as some of their members lived outside of Witney perhaps those respective Parish Councils could be approached for grant funding. The Chairman proposed that the group was offered a 50% discount for 6 months. Members agreed.

Witney RFC The DSO pointed out that she had asked for financial information to accompany the grant application but it had not been forthcoming. The Committee raised the concern about the percentage of players that actually lived in Witney, and the club’s subs were substantive. There were also concerns that whilst the Council wished to encourage sport it would be difficult to show partiality to just one club. It was proposed that the grant application be refused. Members agreed.

2120 (Witney) Squadron of the Royal Air Force Cadets The ATC gave substantial support to the Council at events and Members unanimously agreed that the Council should support them by covering the rental fee of the Corn Exchange for their annual awards ceremony.

RECOMMENDED:-

1. that the report be noted;
2. that the application from Witney RFC be declined;
3. that the following subsidised lettings be approved:

Organisation	Amount
Ditto	6 months hire at 50% rate
2120 (Witney) Air Cadets	Cover of Corn Exchange hire for one evening

F540 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

F541 **CORN EXCHANGE**

The Committee received and considered a confidential report of the RFO as circulated with the agenda.

RECOMMENDED: As per confidential appendix attached.

F542 **LANGDALE HALL**

The Committee received and considered the confidential verbal report of the Town Clerk.

RECOMMENDED: As per confidential appendix attached.

The Committee adjourned for a meeting of the Personnel Sub Committee at 7:20pm and Cllr C Holliday, the RFO and DSO left the meeting. The meeting reconvened at 7:45pm

F552 **STAFFING MATTERS**

The Committee received a verbal report from the Personnel Sub Committee held earlier that evening.

RECOMMENDED: that the report be noted and the recommendations contained therein be agreed.

The meeting closed at 7.45pm.

Chairman