

AMENITIES MEETING OF THE WITNEY TOWN COUNCIL

Held on Monday 9 January 2017

At 6.00pm in the Council Chamber, Town Hall

Present:

Councillor: Dr S E Bartington (Chairman)

Councillors: H B Eaglestone J S King
P J Dorward T J Morris
C Holliday D Temple

Non Committee Members: J M Doughty

Officers: Town Clerk Operations Officer
Responsible Financial Officer Democratic Services Officer

A001 APOLOGIES FOR ABSENCE

There were no apologies for absence.

A002 DECLARATIONS OF INTEREST

There were no declarations of interest in matters to be discussed at the meeting.

A003 MINUTES

RESOLVED: To adopt and sign as a correct record the minutes of the meeting of the Amenities Committee held on 14 November 2016.

A004 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 14 NOVEMBER 2016

A618 – The Chairman asked if a meeting has been scheduled for Chairmen to meet with officers to discuss the Committee Matrix. The Town Clerk replied that the prioritisation had been delegated to herself and the Operations Officer. The Chairman asked if it could come back to a future meeting as Members had found it helpful.

A625 – A Member asked for an update on the situation with Witney Swifts Cricket Club. The Chairman replied that both she and the Town Clerk received a response. The Club had some concern that the minutes of the previous meeting had not reflected their request accurately; however, they could not respond until after their committee meeting on 15th January. It had been agreed that there was therefore no point in a Member attending the Amenities Committee meeting, especially as this was not an agenda item.

A005 PUBLIC PARTICIPATION

There were no Members of the public present for this item.

A006 **PROGRESS ON REPAIRS SINCE LAST MEETING**

The Committee received and considered the report of the Operations Officer as circulated with the agenda.

RECOMMENDED:

1. that the report be noted;
2. that a new larger Hydroboil HS015 unit be fitted to the small kitchen in the Corn Exchange at a cost of £1,058.04 plus VAT and an additional larger Hydroboil unit be fitted in the main kitchen at a later date.

A007 **WEST WITNEY PITCH DRAINAGE**

The Committee received and considered the report of the Operations Officer as circulated with the agenda.

The Town Clerk added that the new Grounds Contractors had concerns about how pitch renovations would be managed whilst large events such as the Music Festival were being held in the summer. The Leader offered to meet with the event organisers to try to encourage use of West Witney.

Members discussed the options as set out in the report. The Operations Officer added that the STRI report would be received soon which would have additional recommendations for works on the cricket and bowls pitches.

RECOMMENDED:

1. that the report be noted;
2. that option 3 is accepted, to accept the Continental Landscapes suggestions and associated costings totalling £23,588.00 annually to cover all of the Council's football pitches for the rest of the current grounds maintenance contract. The condition of the pitches is to be reviewed at the end of the contract with a view to adjusting the specification if required;
3. that the Leader would meet with the Music Festival organisers during the next few cycles of meetings to discuss any issues and the potential of West Witney Sports Ground as a venue.

A008 **OXLEASE WORKING PARTY MINUTES**

The Committee received and considered the minutes of the meeting held on 3 January 2017.

Matters Arising

1. A Member asked if there were any designs available. The Chairman agreed to forward them to him.
2. It was agreed that the Chairman would forward the design brief to the RFO so that it could be put on the Government Contracts Portal.

3. The chairman had spoken to WREN about timescales and there was a 12 month period from the acceptance of the grant for installation (ie installation by the 31 October 2017)

A Member thanked the Chairman for her work on this project.

RECOMMENDED: that the minutes be noted.

The meeting closed at 6.45pm.

Chairman