

Witney Town Council

Mrs Sharon Groth MILCM
Town Clerk

Cllr Chris Woodward
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Our Ref: A4/4

4 September 2017

To: Members of the Sport and Recreation Committee – Cllr Dr S E Bartington, Mrs B J Churchill, H B Eaglestone, J S King, L M Price, T J Morris, D Temple and C K Woodward (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **SPORT AND RECREATION COMMITTEE** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 11 SEPTEMBER 2017** at **6pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.
3. **MINUTES**
 - a) To adopt and sign as a correct record the minutes of the meeting of the Sports and Recreation Committee held on 10 July 2017 (enclosed)
 - b) Matters arising from the minutes

4. **PUBLIC PARTICIPATION – the meeting will adjourn for this item**

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

Mr Jeff Hunter Managing Director of Premier Tennis will be in attendance to give a presentation on their Business Plan for the management of the facilities on the Leys Recreation Ground.

5. **OPERATIONAL REPORT – PROGRESS ON IMPROVEMENTS AND REPAIRS SINCE LAST MEETING**

To receive and consider the report of the Operations and Estates Officer (enclosed)

6. **BOWLS GREEN IRRIGATION SYSTEMS**

To receive and consider the report of the Operations and Estates Officer (enclosed)

7. **RALEGH CRESCENT AND MOORLAND ROAD PLAY AREAS**

To receive and consider the report of the Operations and Estates Officer (enclosed)

8. **MATRIX UPDATE**

To receive and consider the report of the Town Clerk (enclosed)

9. **MANAGEMENT OPTIONS FOR THE LAKE AND COUNTRY PARK**

To receive an update following the meeting with the Lower Windrush Valley Project

10. **BURWELL RECREATION GROUND FACILITIES**

To receive and consider the report of the Town Clerk (enclosed)

11. **GROUNDS MAINTENANCE CONTRACT – UPDATE**

To receive and consider the report of the Operations and Estates Officer (enclosed)

12. **FINANCIAL REPORT**

To receive and consider the report of the Responsible Financial Officer (enclosed)

13. **HEALTH & SAFETY – CRICKET SQUARE**

To receive and consider the report of the Operations and Estates Officer (enclosed)

14. **WITNEY SWIFTS CRICKET CLUB**

Following the article in the Witney Gazette on 30 August 2017, whilst no official complaint has been received directly from the Club the Committee Chairman has requested this item be put on the agenda. A copy of the communication between the Officers and the local reporter is enclosed for information setting out the facts.

15. **EXCLUSION OF PRESS & PUBLIC** - To consider and if appropriate, to pass the following resolution

That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

16. **LEYS RECREATION GROUND – TENNIS, CRAZY GOLF AND PAVILION – MAINTENANCE AND AGREEMENTS**

Following the presentation from Mr Jeff Hunter, Premier Tennis, to give consideration to the future maintenance and agreements if appropriate



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