

**PLANNING AND DEVELOPMENT COMMITTEE OF THE WITNEY TOWN COUNCIL**

**Held on Tuesday 3 October 2017  
At 6 p.m. The Council Chamber, Town Hall, Witney**

**Present**

Clr A K Beames (Chairman)

Councillors:	B J Churchill (sub D Temple)	P J Dorward
	H W Chirgwin	C Holliday
		C K Woodward

Officer: Democratic Services Officer

Also present: 1 member of the public

**P480 APOLOGIES FOR ABSENCE**

An apology for his absence was received from Clr Temple.

**P481 DECLARATIONS OF INTEREST**

Clr Churchill declared an interest in the application for 51 Market Square as she was a member of the Witney Town Hall Charity.

**P482 PUBLIC PARTICIPATION**

The member of the public present did not wish to speak.

**P483 MINUTES**

a) The Committee received and considered the minutes of the Planning and Development Committee held on 1 August, 22 August and 12 September 2017.

**RESOLVED:** that the minutes of the meetings held on 1 August, 22 August and 12 September 2017 be agreed as a correct record and signed by the Chairman.

**b) MATTERS ARISING FROM THE MINUTES**

12 September – A member commented that he was pleased to note that some of the Town Council’s suggestions for street names for the new development had been accepted. He was, however, disappointed that they had not accepted Ellis-Wilkins and asked for this to be submitted again at a future date. Another member commented that he had recently been approached by an ancestor of the Smith family who had run the Mill. This could also be put forward at a future date.

P484 **PLANNING APPLICATIONS**

The Committee received and considered the schedule of planning applications as previously circulated.

**RESOLVED:**

1. that the application for Eastnor House be considered first to enable the member of public to hear the decision;
2. that the comments, as per the attached schedule, be forwarded to West Oxfordshire District Council;
3. that the decision for the application for 51 Market Square be deferred to full council and the Town Clerk be asked to report on the implications of the application in order for a decision to be made.

P485 **PLANNING DECISIONS**

The Committee received a schedule of planning decisions notified by West Oxfordshire District Council.

**RESOLVED:** that the schedule, as circulated, be noted.

P486 **APPEAL DECISION – THE LAURELS, 53 BURFORD ROAD, WTNEY – APP/D3125/W/17/3175234**

The Committee received and considered the appeal decision for The Laurels, 53 Burford Road, Witney.

**RESOLVED:** that the decision be noted.

P487 **NOTIFICATION OF APPEAL FOR 75 HAILEY ROAD, WTNEY – APP/d3125/W/17/3177745**

The Committee received and considered the notification of the appeal.

**RESOLVED:** that the notification be noted.

P488 **APPLICATION FOR STREET TRADING LICENCE REF. W/17/00898/STC**

The Committee received and considered an application for a street trading consent. It transpired that this application was for a food van that was setting up outside the Corn Exchange on the curtilage in connection with a wedding fair that was to be held inside.

The Officer present was not aware if the Public Halls Officer had given permission for this and whilst members were initially unhappy with the idea of supporting a licence, it was felt that if it was in connection with the hire of the Corn Exchange, it may be permissible. The Committee did not, however, wish to set precedence.

It was decided that it would be sensible to defer the decision to Full Council when more information about the event could be provided by officers.

P489 **UPDATE ON THE NEIGHBOURHOOD PLAN**

Cllr Holliday advised the committee that there was currently no update on the Neighbourhood Plan.

**RESOLVED:** that the verbal update be noted.

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The meeting closed at 6.50pm.

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Chairman