

Witney Town Council

Mrs Sharon Groth MILCM
Town Clerk

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Mayor of Witney



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Our Ref: A4/4

31 July 2017

To : To All Members of Witney Town Council

You are hereby summonsed to a Meeting of the **TOWN COUNCIL** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 7 AUGUST 2017 at 7pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **MINUTES**

To approve and adopt the minutes of the Annual Council Meeting held on 26 June 2017 (copy enclosed), in accordance with Standing Order 18 including questions on the minutes as to the progress of any item.

4. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

*Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.*

5. **WITNEY COMMUNITY POLICING ISSUES**

To receive an update from the Witney Neighbourhood Police Team.

6. **MINUTES OF COMMITTEES AND SUB-COMMITTEES/WORKING PARTIES**

To receive and consider the minutes of the meetings held between 26 June and 7 August 2017, and agree the RECOMMENDATIONS contained therein:

a)	PLANNING & DEVELOPMENT COMMITTEE	11 JULY AND 1 AUGUST 2017 (ENCLOSED)
b)	ESTATES MANAGEMENT COMMITTEE	3 JULY 2017 (ENCLOSED)
c)	SPORT AND RECREATION COMMITTEE	10 JULY 2017 (ENCLOSED)
d)	COMMUNITY SERVICES COMMITTEE	17 JULY 2017 (ENCLOSED)
e)	POLICY AND RESOURCES COMMITTEE	24 JULY 2017(ENCLOSED)
f)	IN BLOOM WORKING PARTY	26 JUNE 2017 (ENCLOSED)
g)	WORLD WAR 1 WORKING PARTY	18 JULY 2017 (ENCLOSED)

7. **CIVIC ANNOUNCEMENTS**

To receive the Mayors report.

8. **TO CONSIDER THE FOLLOWING NOTICE OF MOTION TO COUNCIL FROM CLLR EAGLESTONE, AND SUPPORTED BY CLLRS BEAMES, HOLLIDAY AND KING**

“At the Sports and Recreation Committee of Witney Town Council held on 22 May 2017, the following recommendation was made:-

That a feasibility study be commissioned for taking on Raleigh Crescent play area including costings and future maintenance costs, and that this be carried out by Nicole O'Donnell from OPFA.

This was resolved by Council on 26 June 2017.

We, the above named Councillors, ask Council to overturn this recommendation (in accordance with Standing Order 23(a)) as West Oxfordshire District Council is holding a substantial amount of S106 funding to refurbish the play area in its entirety which would be of great benefit to the community and with no capital cost to the Town Council. Therefore the resolution for a feasibility study should be rescinded to enable the Town Council to proceed with taking on Raleigh Crescent play area and renewing it with the S106 money.”

9. **WITNEY RADIO – REQUEST FOR GRANT FUNDING AGREEMENT**

To receive and consider correspondence from Witney Radio (enclosed)

10. **COMMUNICATION FROM THE LEADER**

To receive such communications as the Leader of the Council may wish to bring before the Council and to consider the recommendation of the Leader on how such communications should be dealt with.

11. **CORRESPONDENCE**

To receive correspondence for information (if applicable)

12. **QUESTIONS TO THE LEADER OF THE COUNCIL**

Questions to the Leader of the Council concerning the business of the Council in accordance with Standing Order 15.

13. **SEALING OF DOCUMENTS**

Town Clerk