

Witney Town Council

Mrs Sharon Groth MILCM
Town Clerk

Cllr Chris Woodward
Mayor of Witney



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Our Ref: A4/4

30 October 2017

****REVISED****

To : Members of the Sport and Recreation Committee – Cllr Dr S E Bartington, Mrs B J Churchill, H B Eaglestone, J S King, L M Price, T J Morris, D Temple and C K Woodward (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **SPORT AND RECREATION COMMITTEE** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 6 NOVEMBER 2017** at **6pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **MINUTES**

- a) To adopt and sign as a correct record the minutes of the meeting of the Sports and Recreation Committee held on 11 September 2017 (enclosed)
- b) Matters arising from the minutes

4. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **PARK RUN**

Further to the presentation, to consider the request to give permission to use land at West Witney Sports Ground for a weekly Park Run, and any associated budgetary implications this may have for the Council – such as grounds maintenance etc.

6. **OPERATIONAL REPORT – PROGRESS ON IMPROVEMENTS AND REPAIRS SINCE LAST MEETING**

To receive and consider the report of the Operations and Estates Officer (enclosed)

7. **UNTERHACHING PLAY AREA**

To receive and consider the report of the Town Clerk (enclosed)

8. **PERMISSION TO REMOVE CRAY FISH FROM THE RIVER WINDRUSH**

To receive and consider the request from a resident to remove cray fish from the river Windrush (Correspondence enclosed)

9. **LEYS RECREATION GROUND**

To receive and consider the reports of the Operations and Estates Officer (enclosed)

- a) Cricket Sight Screens
- b) Pavilion Roof
- c) Update on Complaint from Witney Swifts Cricket club
- d) Premier Tennis – Update on Mini Golf redevelopment, Improvements to Tennis offer, and to discuss on-going parking problems (Jeff Hunter Director of Premier Tennis will present under item 4)

10. **REQUEST FROM WITNEY ROYALS FOOTBALL CLUB FOR STORAGE AT BURWELL RECREATION GROUND**

To receive and consider the request from Witney Royals Football Club, the report of the Operations and Estates Officer (enclosed)

11. **HAILEY ROAD ALLOTMENT**

Further to minute R333 from 10 July 2017 to consider the request from the Witney Allotment Association for fencing and gate – Asst. Operations & Estates Officers report enclosed.

12. **REVISED BUDGET 2017/18 & ESTIMATES FOR 2018/19, FEES & CHARGES FOR 2018/19, CAPITAL & SPECIAL REVENUE PROJECTS FOR 2018/19 AND PREPARATION POOL 2019/20**

To receive and consider the report of the Responsible Financial Officer (enclosed)

13. **MATRIX UPDATE**

To receive and consider the report of the Town Clerk (to follow)

14. **BMX/SKATE PARK WORKING PARTY**

To receive and consider the minutes of the working party held on 16 October 2017 (enclosed).

Town Clerk