

Witney Town Council

Mrs Sharon Groth PSLCC
Town Clerk

Cllr Chris Woodward
Mayor of Witney



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Our Ref: A4/4

4 December 2017

To : Members of the Policy and Resources Committee – Cllrs T J Morris, Dr S E Bartington, A K Beames, PJ Dorward, A D Harvey, C Holliday, Mrs C E Reynolds, C K Woodward (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **SPECIAL POLICY AND RESOURCES COMMITTEE** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 11 DECEMBER 2017** at **6.30pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.
3. **PUBLIC PARTICIPATION** — *the meeting will adjourn for this item*

*Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.*

4. **TO RESOLVE THE SUSPENSION OF STANDING ORDER 35(B) TO ENABLE ALL MEMBERS TO PARTICIPATE FULLY IN THE MEETING**

5. **COUNCIL REVENUE BUDGET AND CAPITAL/SPECIAL PROJECTS PROGRAMME : REVISED BUDGET 2017/18 AND ESTIMATE 2018/19**

To receive and consider the report of the Responsible Financial Officer (enclosed) and make recommendations to Council

6. **TO FORMALLY RECOMMEND THE PRECEPT FOR 2018/19**

To receive and consider the report of the Responsible Financial Officer (enclosed) and make recommendations to Council



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