

# Witney Town Council

Mrs Sharon Groth PSLCC ACMI  
Town Clerk

Cllr Chris Woodward  
Mayor of Witney



Town Hall, Market Square  
Witney, Oxon  
OX28 6AG  
Tel: 01993 704379  
Fax: 01993 771893  
E-mail: [townclerk@witney-tc.gov.uk](mailto:townclerk@witney-tc.gov.uk)  
[www.witney-tc.gov.uk](http://www.witney-tc.gov.uk)

Our Ref: A4/4

15 January 2018

To: Members of the Sport and Recreation Committee – Cllr Dr S E Bartington, Mrs B J Churchill, H B Eaglestone, J S King, L M Price, T J Morris, D Temple and C K Woodward (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **SPORT AND RECREATION COMMITTEE** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 22 JANUARY 2018** at **6pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) **prior to the meeting**, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **MINUTES**

a) To adopt and sign as a correct record the minutes of the meeting of the Sports and Recreation Committee held on 6 November 2018 (enclosed)

b) Matters arising from the minutes

4. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **OPERATIONAL REPORT – PROGRESS ON IMPROVEMENTS AND REPAIRS SINCE LAST MEETING**

To receive and consider the report of the Operations and Estates Officer (enclosed)

6. **BOWLING GREEN IRRIGATION SYSTEM**

To receive and consider the report of the Operations and Estates Officer (enclosed)

7. **LAKE & COUNTRY PARK**

- a) Year ii (2017) water quality report – To receive and consider a report from The Lower Windrush Valley Project (enclosed)
- b) Request to move the Nesting Box at Witney Lake and Country Park (correspondence enclosed)
- c) Disused Railway Bridges in Country Park – Operations & Estates report enclosed & correspondence from a resident
- d) Verbal Update on a Management Plan for the Lake & Country Park

8. **FINANCIAL REPORT**

To receive and consider the report of the Responsible Financial Officer (enclosed)

9. **PLAY AREAS SURVEY**

To receive and consider the results of the play areas survey (enclosed)

10. **EXCLUSION OF PRESS AND PUBLIC** – To consider and if appropriate, to pass the following resolution

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted

11. **PREMIER TENNIS**

To receive an update on lease agreement negotiations and consider a revised financial plan to incorporate ongoing maintenance responsibilities over the lease term (report to follow)



Town Clerk