

# Witney Town Council

Mrs Sharon Groth *FSLCC ACMI*  
Town Clerk

Cllr Brenda Churchill  
Mayor of Witney



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Our Ref: A4/4

30 July 2018

To : To All Members of Witney Town Council

You are hereby summonsed to a Meeting of the **TOWN COUNCIL** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 6 AUGUST 2018 at 7pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) prior to the meeting, stating the reason for absence.

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **MINUTES**

To approve and adopt the minutes of the Full Council Meeting held on 11 Jun 2018(copy enclosed), in accordance with Standing Order 18 including questions on the minutes as to the progress of any item.

4. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

*Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.*

5. **WITNEY COMMUNITY POLICING ISSUES**

To receive an update from the Witney Neighbourhood Police Team.

6. **AN UPDATE FROM WITNEY OXFORDSHIRE COUNTY COUNCILLORS AND WEST OXFORDSHIRE DISTRICT COUNCILLORS**

To receive a short verbal update from Witney Oxfordshire County Councillors and West Oxfordshire District Councillors.

7. **REPORT BACK FROM COUNCILLORS ON THE WORK WITH EXTERNAL BODIES WHERE THEY SERVE AS THE TOWN COUNCIL'S NOMINATED REPRESENTATIVE**

To receive a short verbal update from councillors who sit on external bodies where they serve as the Town Council's nominated representative.

8. **MINUTES OF COMMITTEES AND SUB-COMMITTEES**

To receive and consider the minutes of the meetings held between 26 June and 6 August 2018, and agree the RECOMMENDATIONS contained therein:

a)	PLANNING & DEVELOPMENT COMMITTEE	26 JUNE & 17 JULY 2018 (ENCLOSED)
b)	ESTATES MANAGEMENT COMMITTEE	2 JULY 2018 (ENCLOSED)
c)	SPORT AND RECREATION COMMITTEE	9 JULY 2018 (ENCLOSED)
d)	COMMUNITY SERVICES COMMITTEE	16 JULY 2018 (ENCLOSED)
e)	POLICY AND RESOURCES COMMITTEE	23 JULY 2018(ENCLOSED)

9. **CIVIC ANNOUNCEMENTS**

To receive the Mayors report.

10. **OXFORDSHIRE TOGETHER – WORKING LOCALLY (HIGHWAY SERVICE)**

To receive and consider a paper from Paul Fermer – Assistant Director, Community Operations, Oxfordshire County Council (enclosed)

11. **OXFORDSHIRE CLINICAL COMMISSIONING GROUP -DEVELOPING AN OLDER PEOPLE'S STRATEGY FOR OXFORDSHIRE 2019 - 2023**

To receive and consider consultation from the OCCG (enclosed)

12. **VANDALISM**

To receive the report detailing the vandalism since the last meeting (enclosed).

13. **HEALTH AND SAFETY**

To receive and consider a report from Peninsula (enclosed)

14. **GRANT – OXFORDSHIRE PLAY ASSOCIATION – TO PUT ON A PLAY DAY FOR WTC'S WW1 COMMEMORATIONS**

To receive and consider a report from the Town Clerk (to follow)

15. **COMMUNICATION FROM THE LEADER**

To receive such communications as the Leader of the Council may wish to bring before the Council and to consider the recommendation of the Leader on how such communications should be dealt with.

16. **CORRESPONDENCE**

To receive correspondence for information

- a) WODC – Introducing Publica – Letter from the Leader of WODC, Cllr James Mills

17. **QUESTIONS TO THE LEADER OF THE COUNCIL**

Questions to the Leader of the Council concerning the business of the Council in accordance with Standing Order 15.

18. **SEALING OF DOCUMENTS**



Town Clerk