

Witney Town Council

Mrs Sharon Groth PSLCC ACMI
Town Clerk

Cllr Chris Woodward
Mayor of Witney



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Our Ref: A4/4

13 February 2018

To : Members of the Planning & Development Committee

You are hereby summonsed to a Meeting of the **PLANNING & DEVELOPMENT COMMITTEE** to be held in the Council Chamber, Town Hall, on **TUESDAY 20 FEBRUARY 2018 at 6pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer before the meeting that they are unable to attend.

2. **DECLARATIONS OF INTEREST**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **PUBLIC PARTICIPATION**

Members of the public are welcome to attend the meeting. Any member of the public who so wishes may speak, at this point in the meeting, for a maximum of five minutes on any matter relating to an item on the agenda.

4. **PLANNING APPLICATIONS**

Schedule enclosed

5. **OXFORDSHIRE COUNTY COUNCIL CONSULTATION ON PROPOSED UPDATE TO THE LOCAL LIST OF INFORMATION REQUIREMENTS FOR VALIDATION OF PLANNING AND RELATED APPLICATIONS**

To receive and consider a consultation from Oxfordshire County Council. Please note that this is a large consultation and we cannot send all of the papers by post. Members are asked to view the documents on line at <http://myeplanning.oxfordshire.gov.uk> using reference no: LL.0088/17

6. WITNEY VISION: UPDATE

To receive and consider an update from Cllr Chris Holliday, Chairman.

A handwritten signature in blue ink, appearing to be 'S. Holliday', written in a cursive style.

Town Clerk