

Witney Town Council

Mrs Sharon Groth PSLCC ACMI
Town Clerk

Cllr Chris Woodward
Mayor of Witney



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Our Ref: A4/4

5 March 2018

To : To All Members of Witney Town Council

You are hereby summonsed to an Extra Ordinary Meeting of the **TOWN COUNCIL** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 12 MARCH 2018 at 6.30pm** (or as soon possible thereafter) for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.
3. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

*Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.*

4. **CORPORATE RISK ASSESSMENT**

To receive and consider the report of the Town Clerk (copy enclosed).

5. **CONSULTATION ON FURTHER MODIFICATIONS TO THE SUBMISSION DRAFT WEST OXFORDSHIRE LOCAL PLAN 2031**

To receive and consider further modifications to the Submission Draft West Oxfordshire Local Plan. Due to the size of this document please access it at <http://www.westoxon.gov.uk/residents/planning-building/planning-policy/local-development-framework/local-plan-2031-examination/> or make an appointment to view the documents at the Town Hall.

6. **LOCAL GOVERNMENT ETHICAL STANDARDS: STAKEHOLDER CONSULTATION**

To receive and consider a consultation from the Committee on Standards in Public Life (enclosed)



Town Clerk