

Witney Town Council

Mrs Sharon Groth
Town Clerk FSLCC ACMI

Cllr Mrs Brenda Churchill
Mayor of Witney



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Our Ref: A4/4

20 November 2018

To : Members of the Planning & Development Committee

You are hereby summonsed to a Meeting of the **PLANNING & DEVELOPMENT COMMITTEE** to be held in the Council Chamber, Town Hall, on **TUESDAY 27 NOVEMBER 2018 at 6pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **PUBLIC PARTICIPATION**

Members of the public are welcome to attend the meeting. Any member of the public who so wishes may speak, at this point in the meeting, for a maximum of five minutes on any matter relating to an item on the agenda.

4. **MINUTES**

- a. To adopt and sign as a correct record the minutes of the meetings held on 25 September, 16 October and 6 November 2018 (enclosed)
- b. Matters arising from the above minutes.

5. **PLANNING APPLICATIONS**

Schedule enclosed.

6. **PLANNING DECISIONS**

Schedule enclosed.

7. **HAILEY NEIGHBOURHOODPLAN**

To receive and consider a consultation from West Oxfordshire District Council on the Hailty Neighbourhood Plan. This item is too large to post out but can be found at : <https://www.westoxon.gov.uk/residents/communities/community-planning/neighbourhood-planning/hailey-neighbourhood-plan/>

Please take the time to read the consultation and come prepared with any comments you may wish to make. If you would like a hard copy please contact the office.

8. **APPLICATION FOR REVIEW OF A PREMISES LICENCE – WITNEY POLISH DELI, 62 CORN STREET, WITNEY**

To receive and consider an application for a review of a premises licence (enclosed)

9. **APPLICATION FOR NEW PREMISES LICENCE – COMEIE’S CARRIBBEAN, 12 WATERLOO WALK, WITNEY**

To receive and consider an application for a new premises licence (enclosed)

10. **NOTIFICATION OF APPEAL REF: APP/D3125/W//18/3210908 – LAND EAST OF 35 FARMERS CLOSE**

To receive and consider notification of appeal (enclosed)

11. **NOTIFICATION OF APPEAL REF: APP/D3125/W/18/3213018 – 16 WOODSTOCK ROAD**

To receive and consider notification of appeal (enclosed)

12. **NOTIFICATION OF APPEAL DECISION – 9A WEST END, WITNEY**



Town Clerk