

ESTATES MANAGEMENT MEETING OF THE WITNEY TOWN COUNCIL

Held on Monday 12 February 2018

At 6.00pm in the Council Chamber, Town Hall

Present:

Councillor: C Brown (Chairman)

Councillors: A K Beames (sub P J Dorward) J S King
H W Chirgwin (sub C K Woodward) T J Morris from 6.10pm
B J Churchill D Temple from 6.14pm
H B Eaglestone

Non-committee Members C Holliday L Price from 6.15pm
C Enright from 6.16pm

Officers: Operations and Estates Officer Town Clerk
Democratic Services Officer Public Halls Officer
Responsible Financial Officer

Also present: 1 member of the public

E110 APOLOGIES FOR ABSENCE

Apologies for their absence were received from Cllrs Dorward and Woodward.

E111 DECLARATIONS OF INTEREST

Cllr Holliday declared an interest in agenda item 7 on Langdale Hall.

E112 MINUTES

- a) **RESOLVED:** that the minutes of the meeting held on 15 January 2018 be agreed as a correct record and signed by the Chairman.
- b) **MATTERS ARISING:** there were no matters arising from the minutes to be discussed at the meeting.

E113 PUBLIC PARTICIPATION

The member of the public present did not wish to address the Council.

E114 OPERATIONAL REPORT – PROGRESS ON IMPROVMENTS AND REPAIRS SINCE THE LAST MEETING

The Committee received and considered the report of the Operations and Estates Officer as circulated with the agenda. There was a discussion on the new Adventure Golf course which Parks Tennis were currently installing at the Leys Recreation Ground. The Operations & Estates Officer advised there had been a few issues, and thought that they were a little behind schedule. He pointed out that some remedial work may be needed on the grass where the steel pathway and storage areas had been.

Another member commented that the Leys pathway and entrance to the play area was extremely muddy. The Operations and Estates Officer commented that this was down to the bad weather and the number of people going through a relatively small entrance. The Town Clerk suggested that maybe an extended pathway into the play area could be looked at in the following year's budget.

A member asked how progress on the faculty was going in respect of St Mary's Church bollards. The Assistant Operations and Estates Officer replied that as she had been covering for the Burials Officer she had not progressed this but it would be her next priority.

RECOMMENDED: that the report be noted.

E115 **PUBLIC HALLS – OPERATIONS AND HALL USAGE REPORT**

The Committee received and considered a report from the Public Halls Officer covering updates on fabric, the acoustics and potential for a new PA system and quotes for curtains, as well as the usage figures for the halls. The quotes were circulated at the meeting but as they were not on a like for like basis it was hard to get a true comparison. The Public Halls Officer was asked to get comparable quotes for the whole building and bring them to the next meeting.

Cllr Morris arrived at 6.10pm. Cllr Temple arrived at 6.14pm. Cllr Price arrived at 6.15pm.

RECOMMENDED:

1. that the report and the usage figures be noted;
2. that the selection of curtains be deferred until the next meeting when comparable quotes had been received for the whole building.

Cllr Enright arrived at 6.16pm.

E116 **LANGDALE HALL**

The Town Clerk verbally updated members explaining that the ICE Centre had now moved into the hall. There were some outstanding issues and snagging to be sorted out and Alder King were carrying out a condition survey prior to the signing of the lease. There had been some parking issues and also storage issues that needed to be sorted out.

Members were pleased to have such a great facility in Witney and were also happy that it would soon be available for the public to hire out at certain times.

RECOMMENDED: that the verbal update be noted.

The meeting closed at 6.20pm.

Chairman