

Witney Town Council

Mrs Sharon Groth *FSLCC ACMI*
Town Clerk

Cllr Mrs Brenda Churchill
Mayor of Witney



Town Hall, Market Square
Witney, Oxon
OX28 6AG
Tel: 01993 704379
Fax: 01993 771893
E-mail: townclerk@witney-tc.gov.uk
www.witney-tc.gov.uk

Our Ref: A4/4

15 May 2018

To: Members of the Sport and Recreation Committee – Cllr C Brown, H Chirgwin, Mrs B J Churchill, H B Eaglestone, D Harvey, J S King, Mrs L Price and D Temple (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **SPORT AND RECREATION COMMITTEE** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 21 MAY 2018** at **6pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.
3. **ELECTION OF VICE CHAIRMAN**
4. **MINUTES**
 - a) To adopt and sign as a correct record the minutes of the meeting held on 19 March 2018 and the Special meeting held on 23 April 2018 (enclosed)
 - b) Matters arising from the minutes

5. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

6. **COMMITTEE TERMS OF REFERENCE, OBJECTIVES AND WORK PROGRAMME FOR THE MUNICIPAL YEAR**

To consider, discuss and agree the Committee's priorities for 2018/19 taking into consideration any financial and resource constraints

7. **OPERATIONAL REPORT – PROGRESS ON IMPROVEMENTS AND REPAIRS SINCE LAST MEETING**

To receive and consider the report of the Operations and Estates Officer (enclosed)

8. **MADLEY PARK PLAYING FIELD PROJECT – UPDATE**

To receive and consider the update report and earlier presentation from the Madley Park Residents Association (enclosed)

9. **LAKE & COUNTRY PARK WORKING PARTY**

To appoint members to this new Working Party and establish some terms of reference/objectives

10. **PARK RUN – REQUEST TO CHANGE ROUTE**

To receive and consider the report of the Operations and Estates Officer and correspondence from Witney Parkrun (enclosed)

11. **CRICKET – UPDATE 2018**

To receive and consider the report of the Operations and Estates Officer (enclosed)

12. **THE LEYS – PARKING**

To receive a verbal report from the Town Clerk



Town Clerk