

# Witney Town Council

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Town Clerk

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Mayor of Witney



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Our Ref: A4/4

19 September 2018

To : To All Members of Witney Town Council

You are hereby summonsed to an Extra Ordinary Meeting of the **TOWN COUNCIL** to be held in the Council Chamber, Town Hall, Witney on **TUESDAY 25 SEPTEMBER 2018 at 7pm** (or as soon possible thereafter) for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) prior to the meeting, stating the reason for absence.

**Standing Order 30(a)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.
3. **PUBLIC PARTICIPATION** – **the meeting will adjourn for this item**

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **THE 7C'S FOUNDATION – MUZOAKADEMY/ROCKBARN**

To receive and consider the request from 7C's Foundation for use of rooms in the Corn Exchange at a peppercorn rent for 6 months (correspondence enclosed).

A handwritten signature in blue ink, appearing to be 'S. J. - K'.

Town Clerk