

# Witney Town Council

Mrs Sharon Groth *FSLCC ACMI*  
Town Clerk

Cllr Brenda Churchill  
Mayor of Witney



Town Hall, Market Square  
Witney, Oxon  
OX28 6AG  
Tel: 01993 704379  
Fax: 01993 771893  
E-mail: [info@witney-tc.gov.uk](mailto:info@witney-tc.gov.uk)  
[www.witney-tc.gov.uk](http://www.witney-tc.gov.uk)

Our Ref: A4/4

3 December 2018

To : To All Members of Witney Town Council

You are hereby summonsed to a Meeting of the **TOWN COUNCIL** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 10 DECEMBER 2018 at 7pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) prior to the meeting, stating the reason for absence.

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **MINUTES**

To approve and adopt the minutes of the Full Council Meeting held on 8 October 2018 (copies enclosed), in accordance with Standing Order 18 including questions on the minutes as to the progress of any item.

4. **ELECTION OF LEADER OF THE COUNCIL**

Following the resignation of Cllr D Temple from the position of Leader of Witney Town Council, Council is invited to formally elect a Leader for the remainder of the municipal year.

5. **NOTICE OF CASUAL VACANCY – EAST WARD**

To note the casual vacancy East Ward, and consider if to fill the vacancy by co-option (to hold office until the next ordinary election on 2 May 2019) Town Clerk's report to follow – notice of vacancy enclosed

6. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

*Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.*

7. **WITNEY COMMUNITY POLICING ISSUES**

To receive an update from the Witney Neighbourhood Police Team.

8. **AN UPDATE FROM WITNEY OXFORDSHIRE COUNTY COUNCILLORS AND WEST OXFORDSHIRE DISTRICT COUNCILLORS**

To receive a short verbal update from Witney Oxfordshire County Councillors and West Oxfordshire District Councillors.

9. **REPORT BACK FROM COUNCILLORS ON THE WORK WITH EXTERNAL BODIES WHERE THEY SERVE AS THE TOWN COUNCIL'S NOMINATED REPRESENTATIVE**

To receive a short verbal update from councillors who sit on external bodies where they serve as the Town Council's nominated representative.

10. **MINUTES OF COMMITTEES AND SUB-COMMITTEES**

To receive and consider the minutes of the meetings held between 14 August and 8 October 2018, and agree the RECOMMENDATIONS contained therein:

a)	PLANNING & DEVELOPMENT COMMITTEE	16 OCTOBER, 6 NOVEMBER & 27 NOVEMBER 2018 (ENCLOSED)
b)	ESTATES MANAGEMENT COMMITTEE	5 NOVEMBER 2018 (ENCLOSED)
c)	SPORT AND RECREATION COMMITTEE	12 NOVEMBER 2018 (ENCLOSED)
d)	COMMUNITY SERVICES COMMITTEE	19 NOVEMBER 2018 (ENCLOSED)
e)	POLICY AND RESOURCES COMMITTEE	26 NOVEMBER 2018(ENCLOSED)
f)	MINUTES OF WORKING PARTIES: World War One	20 November 2018 (enclosed)

11. **CIVIC ANNOUNCEMENTS**

To receive the Mayors report.

12. **VANDALISM**

To receive the report detailing the vandalism since the last meeting (enclosed).

13. **HEALTH AND SAFETY**

To receive and consider the Officer's report (to follow)

**14. MOTION FROM CLLR LAURA PRICE**

To receive and consider the following motion from Cllr Laura Price, seconded by Cllr Duncan Enright:

*Witney Town Council recognises that the closure of Oxfordshire's Youth Work service, followed by the eventual closure of the Hub, combined with the loss of charity Base33 earlier this year, has resulted in a serious lack of provision for our town's young people.*

*Anti-social behaviour forms a regular part of the report from our Neighbourhood Police Service and incidents of vandalism of Town Council property create a constant cost pressure. Wider issues such as "county lines" where children are groomed and drawn into criminal activity trafficking drugs and child sexual exploitation also pose a serious threat.*

*We know that as Town Council we are well placed to take a leading role in finding solutions to the challenges that our community faces, bringing together Councils and public bodies, charities and local residents.*

*The Council will therefore use its unique position to host an urgent forum, inviting representatives from all relevant groups and organisations, to consider how we can create a sustainable form of youth work in the Town to ensure that all our citizens can reach their full potential.*

**15. MOTION FROM CLLR DUNCAN ENRIGHT**

To receive and consider the following motion from Cllr Duncan Enright, seconded by Cllr Dean Temple:

*This Council recognises that from time to time members may behave in a way which is not consistent with the best principles of public life. We all may be guilty of this at times and reaffirm our belief in these principles which should be used sensitively and confidentially to guide members, and will be covered as an essential part of member training and induction in future.*

*The Council therefore reaffirms the role of Councillors as champions of their residents and supporters of the Council, dogged and fearless scrutineers of all Council services and functions including by referring to audit and third parties to ensure we meet the highest standards of service. It also reaffirms its strong belief in the Nolan Principles of Public Life, as expressed in the Council's Code of Conduct which forms the Constitution of Witney Town Council and including namely:*

- 1. Selflessness: Holders of public office should act solely in terms of the public interest.*
- 2. Integrity: Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.*
- 3. Objectivity: Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.*
- 4. Accountability: Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.*
- 5. Openness: Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.*
- 6. Honesty: Holders of public office should be truthful.*
- 7. Leadership: Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.*

16. **MOTION FROM CLLR DUNCAN ENRIGHT**

To receive and consider the following motion from Cllr Duncan Enright, seconded by Cllr Laura Price:

*Witney Town Council agrees that the stage it owns can be used for any events in Langdale Hall.*

17. **OXFORDSHIRE PLAN 2050 – STATEMENT OF COMMUNITY INVOLVEMENT (SCI) CONSULTATION**

To receive and consider the consultation on the Oxfordshire Plan SCI (enclosed)

18. **PUBLIC CONSULTATION – IMPROVING TRANSPORT ALONG THE A40 CORRIDOR**

To receive and consider the consultation from Oxfordshire County Council (enclosed). Please access the whole document at :

[https://consultations.oxfordshire.gov.uk/consult.tj/ImprovingtheA40corridor?utm\\_source=FURL-1&utm\\_medium=ImprovingA40&utm\\_term=106490&utm\\_campaign=ImprovingA40](https://consultations.oxfordshire.gov.uk/consult.tj/ImprovingtheA40corridor?utm_source=FURL-1&utm_medium=ImprovingA40&utm_term=106490&utm_campaign=ImprovingA40)

19. **COMMUNICATION FROM THE LEADER**

To receive such communications as the Leader of the Council may wish to bring before the Council and to consider the recommendation of the Leader on how such communications should be dealt with.

20. **CORRESPONDENCE**

To note a letter of thanks from Mr Colville re: Armistice Centenary Celebrations (enclosed) and comments taken from emails and social media

21. **QUESTIONS TO THE LEADER OF THE COUNCIL**

Questions to the Leader of the Council concerning the business of the Council in accordance with Standing Order 15.

22. **SEALING OF DOCUMENTS**



Town Clerk