

# Witney Town Council

Mrs Sharon Groth FSLCC ACMI  
Town Clerk

Cllr Mrs Brenda Churchill  
Mayor of Witney



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Our Ref: A4/4

7 January 2019

To: Members of the Sport and Recreation Committee – Cllr A K Beames, C Brown, H Chirgwin, Mrs B J Churchill, H B Eaglestone, A D Harvey, J S King, and L M Price (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **SPORT AND RECREATION COMMITTEE** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 14 JANUARY 2019** at **6pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) **prior to the meeting**, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.
3. **MINUTES**
  - a) To adopt and sign as a correct record the minutes of the meeting held on 12 November 2018 (enclosed)
  - b) Matters arising from the minutes

4. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **OPERATIONAL REPORT – PROGRESS ON IMPROVEMENTS AND REPAIRS SINCE LAST MEETING**

To receive and consider the report of the Operations and Estates Officer (enclosed)

6. **HAILEY ROAD ALLOTMENTS GATES**

To receive and consider the report of the Operations and Estates Officer (enclosed)

7. **WITNEY PARKRUN LICENCE RENEWAL – DUE 10 MARCH 2019**

To consider the request from Witney parkrun for the renewal of the annual licence to use West Witney Sports Ground (correspondence enclosed)

8. **OXFORDSHIRE FOOTBALL ASSOCIATION – FOOTBALL STRATEGY**

This is a standing item on this Committee's agenda to discuss and consider the future football pitch provision for Witney and funding streams available - Operations and Estates Officers report enclosed.

9. **LAKE & COUNTRY PARK - VISION**

A meeting of the Lake & Country Park Working Party was scheduled for 26 November 2018 but did not go ahead due to being inquorate. The Town Clerk did offer to draft a document for consideration by the Committee however due to her workload preparing the Council's budget has been unable to do so.



Town Clerk