

# Witney Town Council

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Town Clerk

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Mayor of Witney



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3 February 2020

To: All members of the Witney Town Council

You are hereby summonsed to a Meeting of the **Town Council** to be held in the Gallery Room, The Corn Exchange on **Monday, 10th February, 2020 at 7.00 pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

### 1. APOLOGIES FOR ABSENCE

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) prior to the meeting, stating the reason for absence.

### 2. DECLARATIONS OF INTEREST

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### 3. MINUTES (Pages 5 - 14)

To approve and adopt the minutes of the Council meetings held on 9 and 16 December 2019 in accordance with Standing Order 18 including questions on the minutes as to the progress of any item.

### 4. PUBLIC PARTICIPATION

**The meeting will adjourn for this item.**

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **WITNEY COMMUNITY POLICING ISSUES**

To receive an update from the Witney Neighbourhood Police Team.

6. **AN UPDATE FROM WITNEY OXFORDSHIRE COUNTY COUNCILLORS AND WEST OXFORDSHIRE DISTRICT COUNCILLORS**

To receive a short verbal update from Witney Oxfordshire County Councillors and West Oxfordshire District Councillors.

7. **REPORT BACK FROM THE COUNCILLORS ON THE WORK WITH EXTERNAL BODIES WHERE THEY SERVE AS THE TOWN COUNCIL'S NOMINATED REPRESENTATIVE**

To receive a short verbal update from councillors who sit on external bodies where they serve as the Town Council's nominated representative.

8. **MINUTES OF COMMITTEES AND SUB COMMITTEES** (Pages 15 - 52)

To receive and NOTE the RESOLUTIONS in the minutes of the meetings held between 17 December 2019 and 27 January 2020, and agree the RECOMMENDATIONS contained therein:

A) PLANNING & DEVELOPMENT COMMITTEE	17 DECEMBER 2019, 14 JANUARY 2020 (ATTACHED) & 4 FEBRUARY 2020 (TO FOLLOW)
B) HALLS & GREEN SPACES COMMITTEE	11 NOVEMBER 2019
C) STRONGER COMMUNITIES COMMITTEE	18 NOVEMBER 2019
D) POLICY, GOVERNANCE & FINANCE COMMITTEE	25 NOVEMBER 2019
E) YOUTH SERVICES WORKING PARTY	20 JANUARY 2020
F) SKATE PARK WORKING PARTY	22 JANUARY 2020

9. **TINY FORESTS**

To receive and consider a verbal report from the Operations and Estates Officer and Cllr Gwatkin on this project, following the decision taken at the Stronger Communities Committee on 20 January 2020.

10. **COMMITTEES, WORKING PARTIES & MEMBERSHIP**

- a) to consider a proposal from Cllr R Smith that Cllr D Butterfield be co-opted to the Town Council's Skate Park Working Party, and for the remit of the working party to be extended to include play areas and therefore be renamed "Play Areas and Wheeled Sports Working Party";
- b) to consider the name/remit of the West Witney Sports Ground Sub-Committee to include sports provision across the town.

11. **MOTION**

12. **CIVIC ANNOUNCEMENTS** (Pages 53 - 54)

To receive the report of the Mayor

13. **VANDALISM**

There has been no further vandalism this year.

14. **COMMUNICATION FROM THE LEADER**

To receive such communications as the Leader of the Council may wish to bring before the Council and to consider the recommendation of the Leader on how such communication should be dealt with.

15. **CORRESPONDENCE**

To receive correspondence from the Town Clerk (if applicable).

16. **QUESTIONS TO THE LEADER OF THE COUNCIL**

Questions to the Leader of the Council concerning the business of the Council in accordance with Standing order 15.

17. **SEALING OF DOCUMENTS**



Town Clerk