

Witney Town Council

Mrs Sharon Groth
Town Clerk FSLCC ACMI

Cllr Mrs Brenda Churchill
Mayor of Witney



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Our Ref: A4/4

12 March 2019

To : Members of the Planning & Development Committee

You are hereby summonsed to a Meeting of the **PLANNING & DEVELOPMENT COMMITTEE** to be held in the Council Chamber, Town Hall, on **TUESDAY 19 MARCH 2019** at **6pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **PUBLIC PARTICIPATION**

Members of the public are welcome to attend the meeting. Any member of the public who so wishes may speak, at this point in the meeting, for a maximum of five minutes on any matter relating to an item on the agenda.

4. **MINUTES**

- a. To adopt and sign as a correct record the minutes of the meetings held on 5 February 2019 and 26 February 2019 (enclosed)
- b. Matters arising from the above minutes.

5. **PLANNING APPLICATIONS**

Schedule enclosed.

6. **PLANNING DECISIONS**

Schedule enclosed.

7. **STREET NAMING – WEST WITNEY – BOVIS DEVELOPMENT**

To receive and consider correspondence from the Address Management Officer (enclosed) and to propose two street names and one building.

8. **OXFORDSHIRE PLAN 2050 CONSULTATIONS**

To receive and consider responses from members and formulate an overall response if appropriate.



Town Clerk