

Witney Town Council

Mrs Sharon Groth *FSLCC ACMI*
Town Clerk

Cllr Brenda Churchill
Mayor of Witney



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Our Ref: A4/4

1 April 2019

To : To All Members of Witney Town Council

You are hereby summonsed to a Meeting of the **TOWN COUNCIL** to be held in the Council Chamber, Town Hall, Witney on **MONDAY 8 APRIL 2019 at 7pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **MINUTES**

To approve and adopt the minutes of the Council Meeting held on 11 February 2019 (enclosed), in accordance with Standing Order 18 including questions on the minutes as to the progress of any item.

4. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

*Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.*

5. **WITNEY COMMUNITY POLICING ISSUES**

To receive an update from the Witney Neighbourhood Police Team.

6. **AN UPDATE FROM WITNEY OXFORDSHIRE COUNTY COUNCILLORS AND WEST OXFORDSHIRE DISTRICT COUNCILLORS**

To receive a short verbal update from Witney Oxfordshire County Councillors and West Oxfordshire District Councillors.

7. **REPORT BACK FROM COUNCILLORS ON THE WORK WITH EXTERNAL BODIES WHERE THEY SERVE AS THE TOWN COUNCIL'S NOMINATED REPRESENTATIVE**

To receive a short verbal update from councillors who sit on external bodies where they serve as the Town Council's nominated representative.

8. **MINUTES OF COMMITTEES AND SUB-COMMITTEES**

To receive and consider the minutes of the meetings held between 9 May and 11 June 2018, and agree the RECOMMENDATIONS contained therein:

a)	PLANNING & DEVELOPMENT COMMITTEE	26 FEBRUARY & 19 MARCH 2019 (ENCLOSED)
b)	ESTATES MANAGEMENT COMMITTEE	4 MARCH 2019 (ENCLOSED)
c)	SPORT AND RECREATION COMMITTEE	11 MARCH 2019 (ENCLOSED)
d)	COMMUNITY SERVICES COMMITTEE	18 MARCH 2019 (ENCLOSED)
e)	POLICY AND RESOURCES COMMITTEE	25 MARCH 2019(ENCLOSED)

9. **CIVIC ANNOUNCEMENTS**

To receive the Mayors report.

10. **TO AGREE A MAYOR ELECT (IF APPROPRIATE)**

Subject to Local Elections – to agree the Mayor Elect for the Municipal Year 2019/20

11. **YOUTH FORUM**

To receive and consider notes from the meeting held on 22 February 2019 (enclosed)

12. **FLYING THE RAINBOW FLAG**

This item was referred from the Community Services Committee on 18 March 2019 (correspondence enclosed).

13. **COMMUNICATION FROM THE LEADER**

To receive such communications as the Leader of the Council may wish to bring before the Council and to consider the recommendation of the Leader on how such communications should be dealt with.

14. **CORRESPONDENCE**

To receive correspondence for information (if applicable)

15. **QUESTIONS TO THE LEADER OF THE COUNCIL**

Questions to the Leader of the Council concerning the business of the Council in accordance with Standing Order 15.

16. **EXCLUSION OF PRESS AND PUBLIC** – To consider and if appropriate, to pass the following resolution

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted

17. **URGENT PROPERTY MATTERS**

To receive and consider the confidential report of the Council's Solicitor and Property agent (to follow)

18. **SEALING OF DOCUMENTS**



Town Clerk