

# Witney Town Council

Mrs Sharon Groth *FSLCC ACMI*  
Town Clerk

Cllr Duncan Enright  
Mayor of Witney



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Our Ref: A4/4

3 June 2019

To : Members of the Stronger Communities Committee – J Aitman, L Ashbourne, R Bolger, D Enright, J King, T License, A McMahon, R Smith (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **STRONGER COMMUNITIES COMMITTEE** to be held in the Gallery Room, Corn Exchange, Witney on **MONDAY 10 JUNE 2019** at **7pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) **prior to the meeting**, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **ELECTION OF VICE CHAIRMAN**

4. **MINUTES**

- a) To adopt and sign as a correct record the minutes of the meeting of the Community Services Committee held on 18 March 2019 (enclosed)
- b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item)

5. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

6. **COMMITTEE TERMS OF REFERENCE, VISION & OBJECTIVES FOR THE MUNICIPAL YEAR**

To receive and consider the report of the Town Clerk (copy enclosed)

7. **OPERATIONAL REPORT – PROGRESS SINCE LAST MEETING**

To receive and consider the report of the Operations and Estates Officer (enclosed)

8. **STREET FURNITURE & INFRASTRUCTURE**

8.1 Request for Grit Bin from a resident – Beech Road - correspondence enclosed

8.2 Request for a Memorial Bench on the Leys – report of Operations & Estates Officer (enclosed)

8.3 Defibrillators - report of Operations & Estates Officer (enclosed)

8.4 Trees - report of Operations & Estates Officer (enclosed)

9. **COMMUNITY PIANO**

The Chairman has requested that the Committee gives consideration to a Community piano <http://www.streetpianos.com/> Further information will be given at the meeting.

10. **COMMUNICATIONS UPDATE**

To receive and consider the report of the Communications & Events Officer (enclosed)

11. **EVENTS REPORT**

11.1 Civic/Council run events – report of the Communications & Events Officer(enclosed)

11.2 Third Party events on Council land – update from Operations & Estates Officer (enclosed)

12. **ARMISTICE CENTENARY POPPIES & BLANKETS**

To receive and consider the report of the Officer Manager (enclosed)

13. **CHRISTMAS COMPETITIONS IN SCHOOLS**

To receive and consider the report of the Projects Officer (enclosed)

14. **WORLD REFUGEE DAY – FLYING THE REFUGEE NATION FLAG**

To RESOLVE to fly the Refugee Nation Flag on 20 June 2019 – Chairman’s verbal report

15. **FARMERS CLOSE GREEN SPACE**

To receive and consider the report of the Town Clerk (enclosed)

16. **FINANCE REPORT**

To receive and consider the report of the Town Clerk (enclosed)

17. **WITNEY DISTRICT TWINNING ASSOCIATION**

To note the minutes of the meetings held on 1 April and 12 May 2019 (enclosed)

Town Clerk