

# Witney Town Council

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Town Clerk FSLCC ACMI

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Our Ref: A4/4

4 June 2019

To : Members of the Planning & Development Committee

You are hereby summonsed to a Meeting of the **PLANNING & DEVELOPMENT COMMITTEE** to be held in the Gallery Room, The Corn Exchange on **TUESDAY 11 JUNE 2019** at **7pm** for the transaction of the business stated below.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) prior to the meeting, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **PUBLIC PARTICIPATION** - *the meeting will adjourn for this item*

Members of the public are welcome to attend the meeting. Any member of the public who so wishes may speak, at this point in the meeting, for a maximum of five minutes on any matter relating to an item on the agenda.

4. **MINUTES**

- a. To adopt and sign as a correct record the minutes of the meetings held on 19 March, 9 April, 30 April and 21 May 2019 (enclosed)
- b. Matters arising from the above minutes.

5. **PLANNING APPLICATIONS**

Schedule enclosed.

6. **PLANNING DECISIONS**

Schedule enclosed.

7. **NOTIFICATION OF PLANNING APPEAL:APP/D3125/W/18/3219106 – LAND SOUTH OF MIDDLEFIELD FARM, NEW YATT ROAD, WITNEY**

To note the appeal notification (enclosed)

8. **BUS SHELTER ON CORN STREET**

To receive an update from the Chairman if appropriate.

9. **TRAFFIC ADVISORY MINUTES**

To receive and consider the minutes of the meeting held on 19 March 2019 (enclosed)



Town Clerk