

Witney Town Council

Mrs Sharon Groth *FSLCC ACMI*
Town Clerk

Cllr Duncan Enright
Mayor of Witney



Town Hall, Market Square
Witney, Oxon
OX28 6AG
Tel: 01993 704379
Fax: 01993 771893
E-mail: townclerk@witney-tc.gov.uk
www.witney-tc.gov.uk

Our Ref: A4/4

1 July 2019

To : Members of the Stronger Communities Committee – J Aitman, L Ashbourne, R Bolger, D Enright, J King, A McMahon, R Smith (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **STRONGER COMMUNITIES COMMITTEE** to be held in the Gallery Room, Corn Exchange, Witney on **MONDAY 8 JULY 2019** at **7pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **MINUTES**

- a) To adopt and sign as a correct record the minutes of the meeting of the Community Services Committee held on 10 June 2019
- b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item)

4. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **COMMITTEE VISION & OBJECTIVES FOR THE MUNICIPAL YEAR**

Standing Item – to consider and discuss the Committee’s vision and objectives

6. **OPERATIONAL REPORT – PROGRESS SINCE LAST MEETING**

To receive and consider the report of the Operations and Estates Officer

7. **STREET FURNITURE & INFRASTRUCTURE**

- 7.1 Benches – verbal update from Operations & Estates Officer/Cllr Rosa Bolger re location(s) on Oxlease/Cogges
- 7.2 Cycle Rack – request via Cllr R Smith/D Enright to install cycle rack at Oxlease Play Area – offer of funding from Oxfordshire County Councillor Priority Fund from Cllr Dr Bartington

8. **PRESS COVERAGE UPDATE**

To note the press coverage

9. **EVENTS UPDATE**

- 9.1 Civic/Council run events – verbal report from the Communications & Events Officer
- 9.2 Third Party events on Council land – update from Operations & Estates Officer
- 9.3 Christmas Dinner Community Event for disadvantaged – Cllrs J Aitman & R Smith to present their proposal

10. **WITNEY YOUTH FORUM – RECOMMENDATIONS**

Following the endorsement of the recommendations arising from the Witney Youth Forum by Council on 26 June 2019 the Committee is requested to establish a Working Party/Steering Group in order to take these recommendations forward. County Councillor Laura Price has been invited to attend and make suggestions and assist with the formulation of the WP/SG

11. **WITNEY DISTRICT TWINNING ASSOCIATION**

To note the minutes of the meetings held on 11 June 2019

12. **CHRISTMAS SUB COMMITTEE**

To receive and consider the minutes of the meeting held on 1 July 2019

Town Clerk