

Witney Town Council

Mrs Sharon Groth SLCC fCMgr
Town Clerk

Cllr Duncan Enright
Mayor of Witney



Town Hall, Market Square
Witney, Oxon
OX28 6AG
Tel: 01993 704379
Fax: 01993 771893
E-mail: townclerk@witney-tc.gov.uk
www.witney-tc.gov.uk

Our Ref: A4/4

9 September 2019

To : Members of the Stronger Communities Committee – J Aitman, L Ashbourne, R Bolger, D Enright, J King, VACANCY, A McMahon, R Smith (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **STRONGER COMMUNITIES COMMITTEE** to be held in the Gallery Room, Corn Exchange, Witney on **MONDAY 16 SEPTEMBER 2019 at 7pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **APOLOGIES FOR ABSENCE** – To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

*Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **DECLARATIONS OF INTEREST** – Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **MINUTES**

- a) To adopt and sign as a correct record the minutes of the meeting of the Community Services Committee held on 8 July 2019 (enclosed)
- b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item)

4. **PUBLIC PARTICIPATION** – *the meeting will adjourn for this item*

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **COMMITTEE TERMS OF REFERENCE, VISION & OBJECTIVES FOR THE MUNICIPAL YEAR**

Standing Item – to consider and discuss the Committee’s vision and objectives

6. **OPERATIONAL REPORT – PROGRESS SINCE LAST MEETING**

To receive and consider the report of the Operations and Estates Officer (enclosed)

7. **STREET FURNITURE & INFRASTRUCTURE**

- 7.1 Bench – request for support for ‘A Bench to Tackle Loneliness’ project with Guideposts Trust (correspondence enclosed)
- 7.2 Bin – request for one at Curbridge Rd Bus Stop
- 7.3 Street Piano – verbal update from Town Clerk
- 7.4 Defibrillator – report from the Operations & Estates Officer (enclosed)

8. **PRESS COVERAGE UPDATE**

To receive and consider the report of the Communications & Events Officer (enclosed)

9. **EVENTS**

- 9.1 Civic/Council run events – verbal report from the Communications & Events Officer
- 9.2 Third Party events on Council land – update from Operations & Estates Officer
- 9.3 Christmas Dinner Community Event – Verbal update from Cllr R Smith

10. **COMMUNITY SUPPORT & INITIATIVES**

- 10.1 Town-led Financial Education Programme – Cllr V Gwatkin
- 10.2 Launch of Citizen of the Year 2019 - report of Communications & Events Officer(enclosed)

11. **ANTISOCIAL BEHAVIOUR & VANDALISM**

To receive the report of the Town Clerk on Antisocial Behaviour in the town and the report of the Operations & Estates Officer regarding Vandalism to Town Council property.

12. **YOUTH COUNCIL UPDATE**

To receive and consider the report of the Communications & Events Officer (enclosed)

13. **FINANCE REPORT**

To receive and consider the report of the Town Clerk/RFO (enclosed)

14. **MINUTES OF SUB COMMITTEES AND WORKING PARTIES**

To receive and consider the minutes of the In Bloom Sub Committee meeting held on 5 September 2019 (enclosed) and the VE Day Working Party meeting held on 2 September 2019 (enclosed)

15. **MINUTES OF THE TWINNING COMMITTEE AGM**

To receive and consider the minutes of the meeting held on 4 September 2019 (enclosed)



Town Clerk