

Sport and Play Committee Meeting of Witney Town Council



Monday, 7th September, 2020 at 6.00 pm

To members of the Sport and Play Committee - V Gwatkin, J Aitman, L Ashbourne, T Ashby, D Butterfield, L Duncan, A Prosser and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Admission to this meeting will be online by virtue of The Local Authorities & Police & Crime Panels (Coronavirus)(Flexibility of Local Authority & Police & Crime Panels Meetings)(England & Wales) Regulations 2020.

Zoom login details of this meeting will be published on the Council's website prior to the meeting.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

***Standing Order 30(a)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Minutes** (Pages 3 - 6)
 - a) To adopt and sign as a correct record the minutes of the Sport and Play Committee held on 22 June 2020;
 - b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item).
4. **Public Participation**

the meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.
5. **Operational Report** (Pages 7 - 8)

To receive and consider the report of the Operations and Estates Officer.
6. **Sports Pitches - Availability** (Pages 9 - 24)

To receive the report of the Operations & Estates Officer as an update on the 2020/21 football season and pitch allocations/availability.
7. **Facilities at Windrush Place Development** (Pages 25 - 26)

To receive the Town Clerk's report updating Members on the Wheeled Sports/Destination Play Area and Sports Pitches - for information only.
8. **Finance Report** (Pages 27 - 38)

To receive and consider the Town Clerk's report.
9. **Exclusion of Press and Public**

To consider and if appropriate, to pass the following resolution:
That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and extended by Schedule 12A of the Local Government Act 1972, the public, including the press, excluded from the meeting because of the confidential nature of the following business to be transacted
10. **Park Road Play Area** (Pages 39 - 44)

To receive and consider the report of the Town Clerk which contains confidential legal information from the Council's solicitor.
11. **West Witney Sports Ground** (Pages 45 - 72)

To receive and consider the confidential report of the Operations & Estates Officer/Compliance & Environment Officer - Update on Current Position.
12. **West Witney Sports Ground - part 2** (Pages 73 - 76)

To receive and consider the confidential report from the Town Clerk regarding legislative procedures



Town Clerk