

Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



Tuesday, 5th September, 2023 at 6.30 pm

To members of the Climate, Biodiversity & Planning Committee - A Bailey, G Meadows, R Smith, J Aitman, O Collins, J Robertshaw, S Simpson and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Any member of the public wishing to attend the meeting and speak on a particular item should contact the Committee Clerk (derek.mackenzie@witney-tc.gov.uk) in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Revised Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 309a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. Planning Applications (Pages 3 - 6)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

5. **Application for Variation of Premises Licence - 78 Corn Street, Witney** (Pages 7 - 28)

To consider application W/23/00921/PRMV for a Variation of Premises Licence at The Three Horseshoes, 78 Corn Street, Witney, OX28 6BS, under the Licensing Act 2003.

6. **Adoption of Developer Contributions Supplementary Planning Document (SPD) - West Oxfordshire District Council** (Pages 29 - 30)

To note that West Oxfordshire District Council's 'Developer Contributions Supplementary Planning Document (SPD)' was formally adopted on 19 July 2023. A link can be found in the attached document.

The purpose of the SPD is to provide detailed guidance to developers, infrastructure providers and local communities on likely infrastructure requirements for developments in West Oxfordshire, so they can be factored in at an early stage.

7. **Community EV Microhubs** (Pages 31 - 32)

To receive correspondence from Oxfordshire County Council regarding funding for EV Microhubs and consider entering an expression of interest, if appropriate.



Town Clerk