

## COMPLIANCE & ENVIRONMENT OFFICER

**Salary scale SCP 24-28**

**£33,024-£36,648 per annum**



**WITNEY**  
TOWN COUNCIL

Do you want a career where you can make a real difference? An exciting opportunity has arisen within Witney Town Council to join in the full-time position of Compliance & Environment Officer. We are seeking to appoint a committed individual to help deliver the Council's responsibilities and aspirations.

In this interesting and varied role, you will support the Council in ensuring that it meets its legal obligations across all departments and operations - from writing or updating risk assessments for a wide range of day-to-day operational risks to carrying out regular audits and periodic checks, as well as overseeing compliance of projects. A significant part of the role will be to work with other stakeholders, community groups and event organisers reviewing event management plans for events held on Council land.

Climate Action is also a priority for the Council, which remains committed to the vision of carbon neutrality by 2028 at the latest. The Compliance and Environment Officer will play an important part in realising this vision.

To help us deliver our ambitions for the local area, we are looking for an enthusiastic individual who has a passion for making a difference to the local community. The role offers an excellent opportunity for you to be involved in a highly visible area of work. If you have a good eye for detail and the ability to communicate effectively, we would like to hear from you!

We are a friendly, diverse, and inclusive team of energetic and creative individuals; we welcome those that can bring their talents and fresh perspectives. The right candidate will need to have good communication skills, be able to work independently as well as part of a team. You will be working with supportive and truly collaborative colleagues. Applicants should have previous experience in a similar role and be able to have a flexible approach.

We can offer a competitive employment package to support your wellbeing and professional development. Benefits include: competitive salary, automatic enrolment into the Local Government Pension Scheme (subject to eligibility), cycle to work scheme, supportive working environment - access to Employee Assistance Programme.

If you feel you are suitably qualified and able to meet the above criteria please contact the Town Hall for an application pack or download it from [www.witney-tc.gov.uk](http://www.witney-tc.gov.uk).

To discuss your suitability informally please contact Mark Lewis – Head of Estates and Operations on 01993 704379.

Closing date for the receipt of applications is 9am Tuesday 2 April 2024

Interview date: Week commencing 08 April 2024

Witney Town Council is an Equal Opportunities Employer.