

Application Form

# This form must be completed by the person applying to join the Youth Council and must be signed by their parent/guardian if under the age of 16

Please tell us any skills or experience you/they have which you/they can bring to the

Witney Youth Council:

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Please tell us 3 reasons why you/they would like to be a part of Witney Youth Council:

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**Applicant**

Name: ………………………………………………………......................................................

Address: ……………………………………………………………………………………………

Date of Birth: ……………………………..……..

School year: ……………………………………. School attending: …………………………..

Are you a member of a Witney Group/Organisation? …………………………………………

Email address: ……………………………………………………….........................................

(For details on how we store and process personal data, please see the Witney Youth Council Privacy Notice)

**Parent/Guardian Permission**

Please sign and date below to confirm that you give permission for your child to apply to be a   
Witney Youth Councillor.

Parent / Guardian / Young Person (if under 16) signature this must be signed by hand rather than typed:

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Date: ...............................................................

Parent / Guardian printed name and relationship to young person:

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**Please note:** If selected, there will be further permission/consent slips and emergency details forms required to complete the application process.

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**Applicant Declaration**

I am over 16 years of age and do not need the signature of a parent/ guardian.

Signature of Applicant/Young Person (if over 16: ……………………………………………………

Date: ……………………………………………..

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Thank you for your interest in Witney Youth Council! We will respond to your application during September 2024 and inform you of the next steps.

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# Our Contact Information

Please keep this page of contact information for your own use.

**Important contacts**

Our Youth Council meets in the Gallery Room @ The Corn Exchange:

Town Hall

Market Square Witney

OX28 6AG

MAIN SWITCHBOARD 01993 704379\*

The Corn Exchange

Market Square Witney

OX28 6AB

(Many events run by the Town Council are also held here)

Polly Inness (Communications and Community Engagement Officer) and Adam Clapton (Deputy Town Clerk)

Joint Lead Officers for the Youth Council.

01993 777828\*

[polly.inness@witney-tc.gov.uk](mailto:polly.inness@witney-tc.gov.uk) or [adam.clapton@witney-tc.gov.uk](mailto:adam.clapton@witney-tc.gov.uk)

\*Please note these phone numbers are only manned during office hours

Monday– Friday. Additional contact numbers will be available when supervision is required at YC events. Contact one of the numbers above to obtain

these.

**Data Protection**

For information about how Witney Town Council uses your personal data, including your rights as a data subject, please see our Youth Council Privacy Notice and Data Protection Policies which can be found on our website. [www.witney-tc.gov.uk](http://www.witney-tc.gov.uk)

Further consent and details will be required once a young person has been selected for the Youth Council.

**Safeguarding**

All staff working with young people are subject to a basic Disclosure and Barring Service (DBS) check and the Council has a safeguarding policy which can be seen on our website. [www.witney-tc.gov.uk](http://www.witney-tc.gov.uk)