



**WITNEY**  
TOWN COUNCIL

Minutes of the meeting of the Witney Youth Council held at 4pm in the Gallery Room, The Corn Exchange, Witney on Monday 28<sup>th</sup> April 2025.

**Youth Councillors Present:**

Six Youth Councillors

**Witney Town Council Mentors Present:**

Cllr R Smith (Witney Town Council Leader)

**Witney Town Council Officers Present:**

P Inness – Communications and Community Engagement Officer

A Hathaway – Admin Assistant for Communities and Engagement

---

**Minutes**

1. **Apologies**

Apologies for absence were received from 1 Youth Council mentor.

2. **Declarations of Interest**

Youth Councillors were advised that if anyone knew or had any involvement in any of the items being discussed at the meeting, they should say it at this point.

There were no declarations of interest.

3. **Minutes**

Members agreed the minutes of the meeting held on 10<sup>th</sup> March 2025 were correct.

4. **Guest Participation**

There were no participants at the meeting to speak with the Youth Council.

5. **Event Surveys**

The Youth Council viewed the amended draft made by the Witney Youth Council Administrator and confirmed the changes with one further amendment. This survey would be added as a QR code to the poster going to the schools for daily slides.

**Resolved:** That, the Witney Youth Council Administrator amends the survey and creates a daily slide example to be signed off.

6. **Youth-Led Cultural Festival**

Youth Councillors agreed to take part in the Witney Carnival (12<sup>th</sup> July) with bracelet making and rock painting. Materials for the crafts would be partly out of the Youth Council budget. Pre-made bracelet examples would be brought from previous activities carried out in school.

The Chair of the Youth Council added that the youth councillors could promote their stall by walking around the carnival and talking to younger people. They encouraged youth councillors to spread the news to their younger siblings and families.

Youth Council members agreed to use the free 4-hour session at the Corn Exchange which had been agreed by the town council for use in their cultural event. Additionally, they asked whether this could be booked for Saturday 25 October instead of the Friday (United Nation's Day) as this may be more available for young people. Town Council Officers were to update whether this date is free.

For this 4-hour session, the youth councillors discussed either a Talent Show, a Disco, or a performance/production. Further details would be confirmed in future youth council meetings.

**Resolved:** That, the Youth Council join the Town Council at the Witney Carnival stall and help with crafts.

That, the Corn Exchange Main Hall be booked for a Youth Council Event in October and details be discussed in a future Youth Council meeting.

**7. Youth Council Logo Survey**

All attending Youth Councillors filled in the survey and the logo would be assembled by the Witney Youth Council Administrator based on their feedback.

**Resolved:** That, the logo made from the survey results be assembled by the Witney Youth Council Administrator and sent to all youth councillors.

**8. 80<sup>th</sup> Anniversary of VE Day**

Four youth councillors were interested in joining VE Day activities on the 8<sup>th</sup> of May 2025.

**9. Big Green Week – Grandmother's Recipes**

Youth Councillors were made aware of Big Green Week and invited to share recipes.

**10. Items brought to members attention by the Town Clerk or Public**

No items were raised for discussion by members of the public or the Town Clerk.

**11. Items for Future Agenda**

The Chair discussed contacting the nearest Youth Councils and inviting them to a meeting to build connections and ask questions. The Witney Youth Council Administrator was tasked with finding a list and bringing it to the next Youth Council meeting.

**12. Date of the Next Meeting**

The next meeting of the Youth Council was due in June 2025. The exact date and time would be conducted for a survey sent to all youth council members.



Town Clerk

---

**The meeting closed at 17.12 pm.**