

Witney Youth Council

Thursday 19th June 2025 at 3.30 pm



To all Youth Council Members

To Witney Youth Council Mentors- J Aitman, G Meadows and S Simpson

You are hereby asked to attend the above meeting to be held in the **1863 Cafe, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Attendance at the meeting is by invitation only.

Agenda

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members are asked to declare any interest in any of the items under consideration at this meeting.

You should consider if you have an interest in any matter to be discussed which may reasonably be thought to be such that it may affect your decision on it. If so, the interest must be stated either at the start of the meeting or before that item is discussed.

3. Minutes

To adopt and sign as correct the minutes of the meeting held on 28th April 2025.

4. Guest Participation

To allow participants at the meeting to speak with the Youth Council.

5. Youth Council Logo

To choose a final logo from the three choices made by the Youth Council Admin following the results from the Logo Survey.



1.



2.



3.

6. Witney Carnival

To answer questions and brief attending youth councillors on what to expect at the Witney Carnival.



1 Children crafting at the Witney Town Council stall during Witney Carnival

7. **Le Touquet Youth Council**

To discuss the guests attending the 8th July meeting and create five questions to ask them. There will also be a free fish and chips dinner after the meeting to welcome them. Youth councillors are to be asked whether they would like to join and if they have any dietary requirements.



2 Photo of the Le Touquet Youth Council

8. **Youth-led Cultural Performance**

To discuss ideas and plan for the event in the Corn Exchange Main Hall in October.

Minutes from last meeting on this item:

“Youth Council members agreed to use the free 4-hour session at the Corn Exchange which had been agreed by the town council for use in their cultural event. Additionally, they asked whether this could be booked for Saturday 25 October instead of the Friday (United Nation’s Day) as this may be more available for young people. Town Council Officers were to update whether this date is free.

For this 4-hour session, the youth councillors discussed either a Talent Show, a Disco, or a performance/production.”

9. **High Sheriff Breakfast Meeting**

The High Sheriff of Oxfordshire will be at the next meeting of the Youth Council to hear about who you would like to invite to a Breakfast in September. This is your chance to invite people to come and discuss issues which matter to you – it could be the MP, Police Commissioner etc. He will then issue the invitation on your behalf.



3 Photo of the High Sheriff of Oxfordshire, John May

10. New Applicants

To inform youth councillors on the possibility of opening the Witney Youth Council to new applicants. It is important to note that roles assigned previously are safe and will not be changed unless requested.

11. Items brought to members attention by the Town Clerk or Public

To receive any items raised for discussion by members of the public or the Town Clerk.

12. Items for Future Agenda

To receive any items for a future agenda of the Youth Council.

13. Date of the Next Meeting

The next meeting of the Youth Council is 8th July 2025 at 4.30PM in the Gallery Room at the Corn Exchange.

Town Clerk



WITNEY
TOWN COUNCIL

Minutes of the meeting of the Witney Youth Council held at 4pm in the Gallery Room, The Corn Exchange, Witney on Monday 28th April 2025.

Youth Councillors Present:

Six Youth Councillors

Witney Town Council Mentors Present:

Cllr R Smith (Witney Town Council Leader)

Witney Town Council Officers Present:

P Inness – Communications and Community Engagement Officer

A Hathaway – Admin Assistant for Communities and Engagement

Minutes

1. Apologies

Apologies for absence were received from 1 Youth Council mentor.

2. Declarations of Interest

Youth Councillors were advised that if anyone knew or had any involvement in any of the items being discussed at the meeting, they should say it at this point.

There were no declarations of interest.

3. Minutes

Members agreed the minutes of the meeting held on 10th March 2025 were correct.

4. Guest Participation

There were no participants at the meeting to speak with the Youth Council.

5. Event Surveys

The Youth Council viewed the amended draft made by the Witney Youth Council Administrator and confirmed the changes with one further amendment. This survey would be added as a QR code to the poster going to the schools for daily slides.

Resolved: That, the Witney Youth Council Administrator amends the survey and creates a daily slide example to be signed off.

6. Youth-Led Cultural Festival

Youth Councillors agreed to take part in the Witney Carnival (12th July) with bracelet making and rock painting. Materials for the crafts would be partly out of the Youth Council budget. Pre-made bracelet examples would be brought from previous activities carried out in school.

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The Chair of the Youth Council added that the youth councillors could promote their stall by walking around the carnival and talking to younger people. They encouraged youth councillors to spread the news to their younger siblings and families.

Youth Council members agreed to use the free 4-hour session at the Corn Exchange which had been agreed by the town council for use in their cultural event. Additionally, they asked whether this could be booked for Saturday 25 October instead of the Friday (United Nation's Day) as this may be more available for young people. Town Council Officers were to update whether this date is free.

For this 4-hour session, the youth councillors discussed either a Talent Show, a Disco, or a performance/production. Further details would be confirmed in future youth council meetings.

Resolved: That, the Youth Council join the Town Council at the Witney Carnival stall and help with crafts.

That, the Corn Exchange Main Hall be booked for a Youth Council Event in October and details be discussed in a future Youth Council meeting.

7. Youth Council Logo Survey

All attending Youth Councillors filled in the survey and the logo would be assembled by the Witney Youth Council Administrator based on their feedback.

Resolved: That, the logo made from the survey results be assembled by the Witney Youth Council Administrator and sent to all youth councillors.

8. 80th Anniversary of VE Day

Four youth councillors were interested in joining VE Day activities on the 8th of May 2025.

9. Big Green Week – Grandmother's Recipes

Youth Councillors were made aware of Big Green Week and invited to share recipes.

10. Items brought to members attention by the Town Clerk or Public

No items were raised for discussion by members of the public or the Town Clerk.

11. Items for Future Agenda

The Chair discussed contacting the nearest Youth Councils and inviting them to a meeting to build connections and ask questions. The Witney Youth Council Administrator was tasked with finding a list and bringing it to the next Youth Council meeting.

12. Date of the Next Meeting

The next meeting of the Youth Council was due in June 2025. The exact date and time would be conducted for a survey sent to all youth council members.



Town Clerk

The meeting closed at 17.12 pm.